

New Stanton Borough Council meeting

September 5, 2013

The September 5, 2013 Council meeting was called to order at 7:00 p.m. by Council President Scott Sistik. The meeting was held at the Municipal Building located at 451 North Center Avenue, New Stanton, Pennsylvania. A Prayer was read and the Pledge of Allegiance was recited.

Councilmembers present were Linda Echard, Scott Sistik, Wilbur Bussard, Brandon Clawson, Todd Bartlow, Dean Clark, and Thomas Smith. Also Present Borough Solicitor John Campfield and Code Enforcement Officer Melvin F. Steele, Jr. Mayor Nicholas DeSantis was absent.

Approval of Bills & minutes

Wilbur Bussard made a motion second by Dean Clark to pay the bills in the amount of \$13,631.00. Motion carried.

Linda Echard made a motion second by Wilbur Bussard to approve the minutes from the August 15, 2013 Council meeting. Motion carried.

Council additions to Agenda

Councilman Thomas Smith added housing concerns to the agenda.

Public Comment

Dr. Mack addressed Council about the Yemc property as to whether or not a letter was sent to clean it up.

Reports

Administrative

Code Enforcement

Melvin F. Steele, Jr.

Mr. Steele stated that he has spoken with the people who are doing the bidding on the maintenance of the property at the corner of Edgewood Drive and Thermo Village Road. Councilwoman Echard stated that the neighbors were asking if anything was being done because they said it has not been cut all summer. Mr. Steele stated that it is Councils decision as to what you want me to do.

Thomas Smith made a motion second by Wilbur Bussard authorizing Mr. Campfield to instruct Mel on how to proceed and institute the proceedings at the magistrate against the current owners of the property. Motion carried.

Councilman Bussard stated that there is a company operating out of where Ageless Autos was. The company operating there goes by the name of Care. They are a home health company.

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Solicitor

John Campfield

Mr. Campfield addressed Council about the Hudson Group and what took place at the meeting that he attended along with some representatives from the Borough and Mr. Bove. After some discussion, Mr. Campfield suggested that there be another meeting to discuss this matter on the easements.

Mr. Campfield addressed Council about the contract with the Architect the addition to the Public Works building.

Todd Bartlow made a motion second by Thomas Smith authorizing the Building & Real Estate Committee to get clarification with the Architect on all the points that John recommended we do, have John review those after they have been resolved to our satisfaction, and execute the contract. Motion carried.

Fire Department

Wilbur Bussard

Councilman Bussard stated that the Fire Department meeting is next Monday. I really don't have a report other than the fact that they did sell all the motorcycle tickets. I will have a further report next meeting.

Personnel

Brandon Clawson

Councilman Clawson stated that everyone should have received a copy of the email that I sent. We are going forward as planned. Most of the interviews will be next Thursday. Also as everyone knows we hired a person for Public Works. I spoke to Mel and I think we made the right decision on hiring Steven.

Public Works & Parks

Wilbur Bussard

Councilman Bussard stated that within the next week or two we need to teach the new employees on how to operate the equipment. Over in the building we have done some work and we are caught up on the mowing.

Councilman Bussard stated that some time back it was brought to our attention that we needed to update some of the outlets at the Park. Mr. Gomolak, myself and with the help of an inspector, brought us up on what needs changed.

Wilbur Bussard made a motion second by Linda Echard to spend \$211.76 in parts and \$125.00 in labor to have Mr. Gomolak complete the project at the Park. Motion carried.

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Mr. Steele stated that he spoke to Mr. Reynolds at AirVac about the rental of the crack sealing machine and material. Mr. Steele also mentioned to Council about a pesticide class that will be coming up.

Thomas Smith made a motion second by Brandon Clawson to purchase two pallets and machine rental for \$4,650.00. Motion carried.

Wilbur Bussard made a motion second by Todd Bartlow for Mel to attend a pesticide class September 18, 2013 no cost to the Borough. Motion carried.

Building & Real Estate

Linda Echard

Councilwoman Echard stated that after we get clarifications on some items we would like to have regular meetings to keep things moving.

The Borough Secretary addressed Council about the meeting that she and the Assistant Secretary had with Mr. Lawson from Keystone Collections on the LST tax.

Finance

Scott Sistek

Council President Sistek read the financial report for the month of August 2013.

Checkbook	\$220,300.88
Savings	\$323,819.96
Taxes	\$ 28,631.62

Interchange & Special Project

Dean Clark

Councilman Clark addressed Council about the doors at the Public Works building that had been brought up at the last meeting.

Brandon Clawson made a motion second by Thomas Smith to approve replacing the two doors, hardware, and labor not to exceed \$3,785.00. Motion carried.

Councilman Clark addressed Council about the heating for the Public Works building and stated that he is talking to some heating contractors and waiting for some quotes.

Executive Reports

Council President

Scott Sistek

Council President stated that the Westmoreland County Planning Department will be attending the September 19, 2013 Council meeting to give us an update as to where things stand.

Council President stated that the first Budget meeting will be October 2, 2013. All departments please get your budgets ready and give them to me.

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Agenda

Council had some discussion about the request from the United Methodist Church for a Prayer Service at the Park. No motion or vote was needed.

Council had some discussion about membership in the New Stanton/Youngwood Rotary and moved it to the next meeting.

Council had some discussion on who would like to go to the PSAB Fall Conference. Council President asked everyone to look at the program and let him know at the next meeting.

Thomas Smith made a motion second by Wilbur Bussard to send the \$690.00 fee in January 2014 to the WCTA for the 2013-2014 year. Motion carried.

Councilman Smith addressed Council about some housing concerns that were brought to his attention. Council had a lengthy discussion about the property maintenance code.

Announcements

WCBA – Transit Authority – September 26 at 7:00 p.m.

NSVFD – Wing Nite – September 28 – 4:00 to 9:00 p.m.

PSAB Fall Conference – Pittsburgh – October 18, 19 & 20

Halloween – October 31 – time TBD

Veterans Day Program – November 11 at 11:00 a.m.

Public Comment

There was no public comment.

Brandon Clawson made a motion to adjourn the meeting at 9:04 p.m.

Respectfully submitted

Mary Ann Roll

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Recording Secretary