

New Stanton Borough Council meeting

September 1, 2015

Council President Scott Sistik called the meeting to order at 7:00 p. m. The meeting was held at the Municipal Building located at 318 Paintersville Road, Hunker, PA. A Prayer and the Pledge of Allegiance was recited.

Members present Scott Sistik, Todd Bartlow, Brandon Clawson, Dean Clark, Thomas Smith, and Linda Echard. Councilman Wilbur Bussard and Emil Bove of Bove Engineer were absent. Also present Mayor Nicholas DeSantis, Borough Manager Jeff McLaughlin, and Borough Solicitor John Campfield.

Approval of Bills & Minutes

Dean Clark made a motion second by Brandon Clawson to pay bills in the amount of \$26,168.83. Motion carried.

Thomas Smith made a motion second by Linda Echard approving minutes from the August 4, 2015 Council meeting. Motion carried with Todd Bartlow abstaining.

Council additions to the agenda

Council President added potential litigation under executive session and Dean Clark added Interstate Project under Real Estate. Thomas Smith asked about the LOGO for the Borough.

Public Comment

There was no public comment on agenda items.

Agenda

Thomas Smith made a motion second by Dean Clark to adopt the property maintenance code. Motion carried.

Linda Echard made a motion second by Dean Clark to send additional council members to the PSAB Fall Conference, Saturday session only. Motion carried.

Borough Manager Jeff McLaughlin addressed Council about the Veteran's Day Program and it was stated to use the balance of the Community Picnic budget line item for food and refreshments. There was no motion or vote needed.

Dean Clark made a motion second by Thomas Smith to pay the WCTA assessment in the amount of \$775 to be paid in January of 2016 for the 2015-2016 year. Motion carried.

Borough Manager Jeff McLaughlin addressed Council about a request from Joseph B. Fay Contractor who has there office at the house next to our old office to have a driveway access through the Borough property. Council requested that Emil and Jeff have a discussion with Joseph B. Fay about using the Borough property for a driveway access and come back to the next meeting for a final determination.

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Mr. McLaughlin addressed Council about the furniture, take pictures of furniture that we don't want and we will make a decision at the next meeting.

Mr. McLaughlin updated Council on the meeting and date for the dedication/ribbon cutting scheduled for October 10. Councilwoman Linda Echard addressed Council with more information about the dedication/ribbon cutting ceremony.

Council had a brief discussion on access to the Municipal Building as far as the cleaning service, EMA, etc. After their discussion, Council stated that Mike Stack should have keys as an employee. Snow White cleaning service will be asked to clean during business hours.

Dean Clark made a motion second by Linda Echard to ask the cleaning company to clean when the office is open and if that does not work then we will get quotes from cleaning companies that are bonded. Motion carried.

Council discussed a new LOGO and would pick three and then it was stated that the Attendees at the dedication/ribbon cutting can then select which one they like.

Reports

Borough Manager

Mr. McLaughlin reported on the Municipal Storm Sewer System (MS4) Inspection. Emil, John Barnes and I met with representatives from the State Department of Environmental Protection. Mr. McLaughlin said that Mr. Bove feels that we need to add a line item in next years budget for MS4 compliance to pay for such things as publications, mapping of all catch basins, their direction of flow, outflow, etc.

Mr. McLaughlin reported in Mr. Bove's absence on the paving and seal coating.

Mr. McLaughlin stated that he received the third quote on the truck.

Mr. McLaughlin stated that he has a meeting set up with Renee Seifert the Executive Director of the Laurel Highlands Visitors Bureau.

Mr. McLaughlin stated that he is working with Wilbur on the Veteran's Day Program.

Mr. McLaughlin reported on the work that is being done on the wing wall and there was some extra work that needed done.

Dean Clark made a motion second by Brandon Clawson to pay Tom Miller Contracting an additional \$1,950 for the additional work on the wing wall on Westinghouse Drive. Motion carried.

Mr. McLaughlin stated that the staff is working on getting everything put away.

Solicitor

John Campfield

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Mr. Campfield reiterated Emil's concerns that additional resources are needed to comply with MS4.

Mr. Campfield also pointed out that we need to pass a Resolution setting fees for Property Maintenance Code.

Mr. Campfield reported on a meeting with WCTA regarding the park n' ride in which WCTA has expressed an interest in taking over.

Engineer

Emil Bove/Bove Engineering

Mr. Bove was not in attendance because the paving company was still paving and he was on site.

Fire Chief's Report

Council reviewed the Chief's report. Mr. McLaughlin stated that the Fire Chief has agreed to use maps started by Mel to determine proposed no parking areas. Councilman Smith stated that the initial letter regarding this was sent by the New Stanton Fire Department in March.

Recreation Board

Nicholas DeSantis

Mayor DeSantis stated that baseball went well and that fall ball will be starting at the end of September. He also stated that there was an issue with a weekend event taking control of the park; those participating closed the gates to prevent outsiders from entering the park. Mr. McLaughlin was asked to please let them know that if they plan on renting the pavilions next year that they cannot restrict people from entering the Park.

PennDOT Project Liaison

Dean Clark

Councilman Clark stated that the contractor, Joseph B. Fay hopes to be done by 2017. The contractor is considering different options for the work on Sewickley Creek Bridge.

Mr. McLaughlin reported on the emergency preparedness at Fay's office earlier in the month.

Building

Dean Clark

Councilman Clark stated that the final minor repairs were done to the walls. I will check the light fixtures in main office to see if they meet our requirements. The electricians did replace the fixtures that were dented. Councilman Clawson asked about the finish on the sidewalks.

Personnel

Scott Sistik

Council President Sistik stated that there were some minor changes being done on the Employee Handbook and those changes were sent out to the Personnel Committee.

Public Works

Todd Bartlow

Councilman Bartlow stated that Mr. Barnes suggested purchasing a front loader for loading salt. Council President stated that Mr. Barnes should attend the second budget meeting.

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Council stated that after the seal coating is finished on Thermo Village Road and Pine Drive to have our Public Works Crew paint the lines.

Councilman Clawson asked if we need the Ford Tractor and Mr. McLaughlin stated that he would find out.

Workplace Safety

Todd Bartlow

Councilman Bartlow stated that they did have a meeting and that Jeff was working on a grant to acquire an AED. We are looking at updating some of the playground equipment.

Councilwoman Linda Echard brought up about getting certified by the state so as to get Workman's Compensation discount.

The Fire Chief is arranging CPR Training to take place in January. Councilman Smith said to make sure all of Council is invited.

Finance

Scott Sistek

Council President Sistek read the following finance report for the month of August.

Checkbook	\$552,125.03
Savings	\$386,683.66
Taxes	\$ 80,893.22

Comprehensive Plan

Linda Echard

Councilwoman Echard reported on the first meeting of the steering committee. I have reviewed Mackin Engineering's schedule and the next steps that are going to be taken. The next meeting is scheduled for September 14, 2015.

Council President stated that the next meeting will be October 6 and the first budget meeting will be October 7.

Announcements

WCBA meeting September 24, 2015, 7:00 PM at the Barn.

Open House & Ribbon Cutting – Municipal Building- October 10 from 1:00 to 4:00 PM

PSAB Conference – Seven Springs – October 16-18

Halloween – October 31

Veteran's Dar Program – November 11 at 1:00 PM

Public Comment

Bonnie Omler stated that she lives on Center Avenue and is concerned about speeding on Center Avenue and in the Alley behind her house. She also addressed Council about something that is going on under the bridge near the railroad tracks. Councilman Smith stated that someone mentioned that to him and he went and looked to see what was going on and he said it seems that they are gone now.

Council President stated that we can move our sign over to Shelton and record the speed of vehicles traveling on Shelton.

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Lisa Johnson who lives on Shelton also mentioned about speeding, and requested a speed hump. She also expressed concern regarding drainage and her mulch is being washed away. Councilman Clark stated that he would take a look at it.

Executive Session

Possible Litigation & Real Estate

Councilman Thomas Smith made motion to go into executive session at 9:18 p.m.

Councilman Thomas Smith made a motion to come out of executive session at ?

Brandon Clawson made a motion second by Linda Echard directing Dean Clark to have the light fixtures repaired and or bulbs replaced on Route 119 at a cost not to exceed \$5,000. Motion carried.

Brandon Clawson made a motion to adjourn the meeting at ?

Respectfully submitted

Mary Ann Roll

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Secretary