

New Stanton Borough Council meeting

November 7, 2013

The November 7, 2013 Council meeting was called to order at 7:00 p.m. by Council President Scott Sistek. The meeting was held at the Municipal Building located at 451 North Center Avenue, New Stanton, Pennsylvania. A Prayer was read and the Pledge of Allegiance was recited.

Councilmembers present were Linda Echard, Scott Sistek, Wilbur Bussard, Brandon Clawson, Todd Bartlow, Dean Clark, and Thomas Smith. Also present Mayor Nicholas DeSantis, Borough Solicitor John Campfield, Borough Engineer Emil Bove of Bove Engineering, and Code Enforcement Officer Melvin F. Steele, Jr.

Approval of Bills & minutes

Wilbur Bussard made a motion second by Thomas Smith to pay the bills in the amount of \$30,465.81. Motion carried.

Dean Clark made a motion second by Todd Bartlow to approve the minutes from the October 17, 2013 Council meeting. Motion carried with Thomas Smith abstaining.

Council additions to Agenda

Council President Sistek added a motion and vote 90 day extension for the Philip Long Project and Councilwoman Echard added Emergency Management to the agenda. Mr. Campfield added a motion and vote to advertise an ordinance to take over the streets, storm drains, setting the speed limit and stop intersections in Chanticleer. Councilman Smith added Parks and Public Works under executive session.

Public Comment

There was no public comment.

Administrative Reports

Code Enforcement

Melvin F. Steele, Jr.

Mr. Steele stated that there were five permits for October resulting in fees of \$2,245.14. I hope that everyone noticed that the grass was cut at the property on the corner of Edgewood Drive and Thermo Village Road.

Solicitor

John Campfield

Mr. Campfield stated that all the documents that needed to be recorded for the Hudson Group have been done.

Engineer

Emil Bove

Bove Engineering

Mr. Bove brought Council up to date on what has been going on with the Hudson Group.

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Business Reports

Fire Department Liaison

Wilbur Bussard

Councilman Bussard stated that he did not have a report from the Fire Department. Council President stated that he had some complaints about parking for the elections and those spaces need to be vacant for those coming to vote.

Dean Clark made a motion second by Todd Bartlow authorizing Wilbur Bussard to talk to the Fire Department about the parking on Election Day. Motion carried.

Recreation Board Liaison

Nick DeSantis

Mayor DeSantis stated that the Christmas Party will be the first weekend in December. We will soon be gearing up for our Night at the Races which will be the Saturday before Super Bowl weekend.

Committee Reports

Personnel

Brandon Clawson

Councilman Clawson stated that as this year winds down, I would like the Personnel Committee to meet with one of the Chairs of the Public Works Committee and discuss plans for next year and formulate our recommendation for pay resolutions.

Public Works & Parks

Wilbur Bussard

Councilman Bussard stated that first of all I would like to talk about our Veteran's Day Program. Anita has been putting programs together and everything is coming together nicely.

Councilman Bussard stated that Public Works will be installing a drain at the Park by the restrooms, removing some trees, in the Spring we will be replacing rails at the fence that is needed at the Park. We will be putting the blue mulch down before it snows. We will be getting the equipment ready for winter and maintain the equipment as needed.

Councilman Bussard also stated that the backhoe is going to need two front tires and Denny's Tire has them for \$192.00 each.

Thomas Smith made a motion second by Wilbur Bussard to buy two front tires for the backhoe from Denny's Tire at \$195.00 per tire. Motion carried.

Councilman Smith asked about the grills and if they were taken in and Mr. Steele stated that they were already taken in.

Building & Real Estate

Linda Echard

Councilwoman Echard stated that Dean and I will be meeting with the Architect next Thursday and we will ask him for some ideas on where and how to place the flag pole and memorial.

Finance

Scott C. Sistik

Council President Sistik read the following financial report for October 2013.

Checkbook	\$249,594.16
Savings	\$320,223.80
Taxes	\$ 58,941.72

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Interchange & Special Projects

Dean Clark

Councilman Clark addressed Council about the meeting the he attended with John, Emil and PennDot.

Councilman Clark addressed Council about the Center Avenue Bridge and repairs that will be made starting the middle of November.

Executive Reports

President

Scott C. Sistik

Council President read a thank you card from Thomas Smith for the flowers at the passing of his father.

Council President stated that New Stanton finished higher than the County average in voter turnout.

Mayor

Nicholas DeSantis

Mayor DeSantis addressed Council as to where he was with record management.

Mayor DeSantis also addressed Council about the Citizen of the Year Award.

Agenda

Council briefly discussed the membership in the New Stanton/Youngwood Rotary Club. **Brandon Clawson made a motion second by Todd Bartlow that Nick DeSantis be our liaison at the New Stanton/Youngwood Rotary at a yearly cost of \$560.00.** Motion carried.

Wilbur Bussard made a motion second by Thomas Smith to grant a 120 day extension on the Hampton Inn project. Motion carried.

Thomas Smith made a motion second by Linda Echard to make a \$500 donation to the DAV Van Fund. Motion carried.

Todd Bartlow made a motion second by Brandon Clawson to adopt a tentative budget of 1,022,715.00 and advertise the proposed budget and Tax Ordinance for adoption at the December 19, 2013 Council meeting. Motion carried.

Wilbur Bussard made a motion second by Thomas Smith to give the Westmoreland County Planning the okay to look for funding for the Comprehensive Plan. Motion carried.

After a brief discussion Council decided to form a committee consisting of Mike Stack, John Campfield, Mel Steele, and Thomas Smith to get together and discuss the property the maintenance code after Councilman Smith talks to Mr. Stack.

Wilbur Bussard made a motion second by Brandon Clawson to grant a 90 day extension for the Philip Long project. Motion carried.

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Councilwoman Echard addressed Council about an Emergency Management Coordinator.

Linda Echard made a motion second by Thomas Smith to send a request to the Governor requesting to have Robert Coletta appointed as our interim Emergency Management Coordinator until we have someone permanently appointed. Motion carried.

Dean Clark made a motion second by Brandon Clawson to advertise an Ordinance to take over the streets, street names, storm drains, setting the speed limit, stop intersections and weight limits in Chanticleer. Motion carried.

Announcements

Veteran's Day Program – November 11 at 1 PM

Children's Christmas Party

Public Comment

Mrs. Strosko asked Councilman Smith just exactly what a property maintenance code was.

Executive Session

Real Estate – Municipal Building & Park

Personnel – Borough Manager & Public Works

Thomas Smith made a motion to go into executive session at 8:14 p.m.

Thomas Smith made a motion to come out of executive session at 9:37 p.m.

Brandon Clawson made a motion second by Thomas Smith awarding the office area heating and air conditioning contract to Donahue's Inc. for \$12,205. Motion carried.

Dean Clark made a motion to adjourn the meeting at 9:38 p.m.

Respectfully submitted,

Mary Ann Roll

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Secretary