

Borough of New Stanton
Borough Council
September 4, 2018
Minutes of Meeting

Attendance

Council members: Todd Bartlow, Josh Bennett, Linda Echard, Scott Sistek, Tom Theis and Tom Smith, Ray Strosko. Mayor Ronald Echard. Also: Borough Engineer Emil Bove, Borough Solicitor John Campfield and Borough Manager Jeffrey McLaughlin.

Call to Order

President Raymond Strosko called the meeting to order at 5:30 PM.

Invocation

Linda recited a prayer.

Pledge of Allegiance

The Pledge was recited.

Approval of Bills – \$33,948.27

Josh made a motion seconded by Scott approving the bills in the amount of \$33,948.27. Motion passed with all voting in favor with the exception of Tom S. who voted no.

Approval of Minutes – August 7, 2018

Josh made a motion seconded by Linda approving the minutes of the August 7, 2018 meeting. Motion passed with all voting in favor except for Tom S. who abstained.

Guests

Brad Elwood, Director Central Westmoreland Career and Technical School

Mr. Elwood asked if council would consider writing a letter of support to the Pennsylvania Turnpike Commission regarding the creation of an emergency access road to connect the Arona Road cul-de-sac to the ramp on toll Route 66 which would be used in the event of an emergency at either Stanwood Elementary or at the Central Westmoreland Career and Technical School. Mr. Elwood stated that he has been in contact with representatives from Stanwood, the State Police as well as the Turnpike Commission regarding the idea. Mr. Elwood stated that the Turnpike representative mentioned the possibility of performing some of the work as well as donating a used gate. Rob Cammarata, the Borough's Fire Chief and Emergency Management Coordinator was in the audience and said it was a good idea.

Rob Cammarata, NSVFD Chief

Rob reviewed the report for August which was provided to council in their agenda packets.

He also mentioned that he provided another copy of the specifications for the new truck that the department would like to purchase. Jeff provided a copy to each councilmember and the mayor.

Robert Perkins, 162 Stratford Court

Mr. Perkins asked about the status on the fence that he and his neighbor wanted to put on borough property behind their yards. Jeff stated that it was to be discussed later in the meeting, and asked Ray if he wanted to discuss it now. Ray said that was fine.

John said that the agreements would be between the borough and the individual homeowners – if one of the homeowners were to sell, the buyer would have to have their own agreement drafted with the borough.

Tom T. made a motion seconded by Josh to submit license agreements to the Perkins and Wells placing the fence 20 feet from their property line at 160 and 162 Stratford Court dependent. Motion passed unanimously.

Tom S. made a motion seconded by Josh to submit a license agreement to the Longs contingent upon MAWC's conditions regarding the location of the fence in proximity to a sanitary sewer in the area and drawing a new map showing the location of the fence. Motion passed unanimously.

Opportunity for Public Comment – Items not on the Agenda

Ray asked if there were any public comments on items not on the agenda. There were none.

Council Additions to Agenda

Ray asked if any council members had items to add to the agenda. Linda asked to add item 4: *Motion and Vote on Proposed Revisions to the Spartan Central Agreement*, and item 5: *Discussion Regarding Future Vendors' Roles at the Farmers' Market*. Tom S. asked to add item 6: *Motion and Vote on a \$2 Per Hour Pay Raise for John Barnes*. Scott asked to add item 7: *Motion and Vote on CWCTC's Request for a Letter of Support to the PA Turnpike for an Emergency Access at the Arona Road Cul-de-sac*.

Opportunity for Public Comment -- on Agenda Items Only

Ray asked if there were any public comments on agenda items only. There were no comments.

Agenda

1. M/V to Approve a Resolution Regarding No Smoking in the Park

There was a discussion regarding creating designated smoking areas in the park. The discussion also touched upon the smoking policy at Westmoreland County Parks and other facilities, gauging public opinion about a policy and the enforcement of a smoking policy if implemented.

Josh made a motion seconded by Tom T. to table this resolution. Motion passed on a vote of 5-2 with Todd and Ray voting no.

2. M/V to Approve a Resolution Regarding 25 MPH Speed Limit on Broadview Road

Jeff reviewed the data that was provided to council from the speed monitoring sign that was placed on Broadview Road. There was a discussion about enforcement and also about gauging public opinion versus council members being elected to make decisions. John also pointed out that the resolution would be a 90-day test. To lower the speed limit on a permanent basis, an ordinance would be needed.

Todd made a motion seconded by Josh to adopt Resolution 2018-899 creating a 25 MPH Speed Limit on Broadview Road. Motion passed with all voting in favor except for Tom S. who voted no.

3. M/V to Approve Use of the Park as a Registration Site for the Angel Arms Charity Poker Run by the Latrobe Motorcycle Group on Sept. 15, 2018

Jeff reported that the event coordinator is anticipating no more than 50 participants with probably 25 stopping at the park. Ray pointed out that the event coordinator would also consider holding the registration in the borough building parking lot instead.

Josh made a motion seconded by Scott to allow the Latrobe Motorcycle Group to use borough property for their Angel Arms Charity Poker Run registration on September 15, 2018.

4. M/V on Proposed Revisions to the Spartan Central Agreement

John pointed out that a couple of the coaches had expressed an interest in having the lease with them instead of with the Spartan Central organization. The proposed amendment would create tri-party agreement: New Stanton Borough, Spartan Central and the coaches. Spartan Central would need to have the borough listed on their policy as an additional insured. The teams that would play at our park would be 7U, 8U, and 9U. Ray stated that we would let the Spartans Central team use our metal container for storage. They would not have anything in the pole building.

Linda made a motion seconded by Tom T. to amend the lease agreement between New Stanton Borough the Spartan Central baseball team and coaches to reflect changes to Item 4 of the agreement and making it a tri-party agreement. Motion passed unanimously.

5. Discussion Regarding Future Vendors' Roles at the Farmers' Market

Linda wanted to bring forward the idea from the manager of the farmers' market the possibility of allowing vendors to sell alcohol in bottles at the farmers market in 2019. Sampling to those 21 and older would be allowed.

Scott made a motion seconded by Josh to allow for alcohol sales by farmers' market vendors as long as vendors follow all laws including Pennsylvania Liquor Control Board requirements. Motion passed unanimously.

6. Motion and Vote on a \$2 Per Hour Pay Raise for John Barnes

Tom S. made a motion seconded by Josh to give John Barnes a \$2 per hour pay raise retroactive to when a sign was installed at the park listing John Barnes' phone number as the contact number for non-emergencies. Motion passed unanimously.

7. Motion and Vote on CWCTC's Request for a Letter of Support to the PA Turnpike for an Emergency Access at the Arona Road Cul-de-sac

Scott made a motion seconded by Todd to draft a letter of support to the PA Turnpike Commission to put an emergency roadway between the Arona Road Cul-de-sac and the Route 66 ramp. Motion passed unanimously.

Executive Session

Todd made a motion to go into Executive Session for matters of real estate and litigation at 7:35 PM.

Josh left the meeting near the end of the Executive Session.

Todd made a motion to come out of Executive Session at 8:30 PM.

Reports

Administrative

Planning Commission Liaison – Chairperson Jay Gomolak

Jeff reported that at the August meeting there was an advisory with representatives of MAWC regarding their interest in constructing a new building on their campus.

Borough Manager – Jeffrey McLaughlin

Jeff reported that we received a price of \$8,500 from Lutterman Excavating to install the speed humps in the amount on Pine Dr. and Thermo Village Rd. This price was secured in the event Fay does not install the speed humps as they have agreed to do. Scott pointed out that the speed humps were supposed to be done approximately 14 months ago.

Todd made motion seconded by Scott to send a letter to Fay giving them until November 1, 2018 to have the speed humps installed. If not, the borough will install the speed humps and bill Fay for the work. Motion passed unanimously.

Code Enforcement – Scott Herrod

Jeff stated that the report was included in the agenda packet. He added that Scott Herrod does a good job processing the complaints that come in handling himself very well with residents in situations that have the potential to turn volatile.

Solicitor – *John Campfield*

No report.

Engineer -- *Emil Bove*

Emil reported that the 2018 paving pre-construction meeting is scheduled for September 11th at 10:30 AM.

Business

Fire Department Liaison – *Chairperson Thomas Smith*

No report.

Recreation Board Liaison – *Chairperson Josh Bennett*

No report.

Executive

Council President

No report.

Mayor

Ron reported that he conducted a wedding on Saturday.

Council Committees

Personnel and Human Resources – *Scott Sistik*

No report.

Public Works/MS-4 and Parks – *Chairperson Ray Strosko*

Ray mentioned that the guys have tried to focus on catch basins.

Tom T. asked about the catch basins on Pennsylvania Avenue near Pro-Scape. Ray said that it takes two days per catch basin, but the crew has had trouble getting good stretches of dry weather.

Tom S. expressed concern about the roller being left unattended by the bocce court. Ray told Jeff to have Bill put the roller in the pole building or to remove it from the park.

Building and Real Estate – *Chairperson Linda Echard*

Linda stated that at the last meeting, council directed Jeff to send a letter to the prospective tenant that had expressed interest in the building over a year ago. Jeff stated that he sent the letter and gave a deadline but received no reply.

Workplace Safety – *Chairperson Thomas Theis*

Jeff reported that the committee would attend a defensive driving course in October.

Finance – Chairperson Scott Sistik

Scott reviewed the financial report through August 31, 2018: checkbook balance: \$570,847.02, total all savings accounts: \$1,657,495.60 and taxes remitted from August 1, 2018 through August 31, 2018: \$75,785.67.

Scott reminded council that the first budget meeting will be held at 4:30 PM on Tuesday, October 2, 2018 the same night as the council meeting which will be held at 5:30 PM.

Tom T. stated that he shared the fire truck specifications with a gentleman that has a great deal of experience with fire trucks. He said it that the truck is worth what it is being quoted at but questioned the need for a borough or our size to have a truck with all of these options. Tom S. suggested that we get information on how many firemen attend each fire. Lind and Todd talked about getting someone to perform a needs assessment. Scott suggested that Jeff contact the state fire commission about independent qualified people that could perform a needs assessment. There was a general consensus about getting the needs assessment.

Special Events

Linda suggested that Jeff contact the Armbrust Veterans to see when they are available to participate in the Veteran's Day event. Veteran's Day is on Sunday this year, so it was unclear as to whether the Armbrust Veterans would commemorate in then or on Monday.

Announcements

No announcements.

Executive Session

Josh made a motion seconded by Todd to go into Executive Session at 8:25 PM.

Scott made a motion to come out of Executive Session at 9:14 PM.

Linda made a motion seconded by Todd to have Public Works inventory the borough's pesticide chemicals and to have all Public Works employees take the training necessary to be pesticide certified. Motion passed unanimously.

Adjournment

Todd made a motion to adjourn the meeting at 9:15 PM.

Respectfully submitted,

Jeffrey McLaughlin
Secretary