

New Stanton Borough Council meeting

May 14, 2015

The May 14, 2015 Council meeting of the Borough of New Stanton was called to order by Council President Scott Sistik at 7:00 p.m. The meeting was held at the New Stanton Municipal Building, 451 North Center Avenue, New Stanton, Pennsylvania. A Prayer and the Pledge of Allegiance was recited.

Council President Scott Sistik stated that we are going to open the meeting, even though we do not have a quorum at this time; so there will not be any voting until one other Council member arrives. Members present Scott Sistik, Todd Bartlow, and Dean Clark. Linda Echard arrived at 7:10 p.m. and a quorum was then established. Also present Solicitor John Campfield, Engineer Emil Bove, Borough Manager Jeffrey McLaughlin and Code Enforcement Officer Melvin F. Steele, Jr. Members absent were Wilbur Bussard, Brandon Clawson, Thomas Smith and Mayor Nicholas DeSantis.

Council additions to agenda

Councilman Dean Clark moved the office furniture to executive session and Council President added a lease agreement for the Brush truck that was purchased earlier this year.

Public Comment on Agenda items

There was no public comment on the agenda items.

Reports

Code Enforcement

Melvin F. Steele, Jr.

Mr. Steele stated that we had seven (7) finished permits resulting in fees of \$1,134.10. Mr. Steele also updated Council on projects that are being done.

Borough Manager

Jeffrey McLaughlin

Mr. McLaughlin addressed Council about attending the PSAB Conference and mentioned Councilman Wilbur Bussard's award for 40 years of service that he received.

Mr. McLaughlin then updated Council on the Comprehensive Plan, Earth Day, the G13 Conference and the resumes that were received for the Public Works Team Leader and Laborer.

Mr. McLaughlin also stated that Ralph Smith handed his resignation from cleaning the Park among other items in his report.

Approval of Bills & Minutes

Dean Clark made a motion second by Todd Bartlow to approve paying bills in the amount of \$37,419.74. Motion carried.

Todd Bartlow made a motion second by Dean Clark to approve the minutes from the April 1, 2015 Public Hearing. Motion carried.

Dean Clark made a motion second by Linda Echard to approve the minutes from the April 1, 2015 Council meeting. Motion carried.

Linda Echard made a motion second by Todd Bartlow to approve the minutes from the April 23, 2015 Council meeting. Motion carried.

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Agenda

Todd Bartlow made a motion second by Dean Clark to sign the amendment to the Inter-Municipal Agreement with Hunker Borough. Motion carried.

Mr. Bove updated Council about the bid from Mele & Mele Inc. on the 2015 Street Improvement project.

Dean Clark made a motion second by Todd Bartlow to award the 2015 Street Improvement project to Mele & Mele Inc. for Bid A and Bid B in the amount of \$377,622.32 contingent upon Hunker Borough approving Bid B. Motion carried.

Linda Echard made a motion second by Dean Clark to purchase two (2) additional blinds for the Borough Office and Tax Collectors office in the amount of \$257.00 over the original amount approved. Motion carried.

Dean Clark made a motion second by Todd Bartlow to deduct \$3,000 from contract allowance for plants and shrubs. Motion carried.

Linda Echard made a motion second by Dean Clark to deduct \$849.33 from contract in supplying temporary heat for February, March and April. Motion carried.

Todd Bartlow made a motion second by Dean Clark to send Jeff to a Grant Writing Workshop June 18th for a fee of \$100.00. Motion carried.

Todd Bartlow made a motion second by Dean Clark to advertise the Community Yard Sale in the Tribune Review as well as putting the ad on Craig's list for a fee of \$25.00. Motion carried.

Dean Clark made a motion second by Todd Bartlow authorizing Mr. Campfield to withdraw action filed against Travelers Insurance concerning a bond for Centax. Motion carried.

Todd Bartlow made a motion second by Linda Echard to transfer \$197,413.95 from the LST Account to the General Fund to recoup money spent on the Fire Department from 2008 to April 2015. Motion carried.

Dean Clark made a motion second by Todd Bartlow to budget 20% of total LST funds to the Fire Department. Motion carried.

Linda Echard made a motion second by Dean Clark to accept Ralph Smith's resignation as Park Maintenance Person effective May 31, 2015. Motion carried.

Dean Clark made a motion second by Todd Bartlow to hire Denise Appleby as the Park Maintenance Person. Motion carried.

Todd Bartlow made a motion second by Dean Clark to sign a lease for the Brush Truck from the Borough to the Fire Department. Motion carried.

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Solicitor

John Campfield

Mr. Campfield updated Council on where things stand on the ladder truck that the Fire Department would like to purchase from a South Carolina Fire Department.

Dean Clark made a motion second by Todd Bartlow to have the Budget Committee handle the funds for the purchase of the ladder truck once the information has been received.

Motion carried.

Engineer

Emil Bove – Bove Engineering

Mr. Bove addressed Council about some correspondence that was received. Mr. Bove stated that a letter will be going out to Dr. Edge about the pond in Stanmont.

Fire Department

Wilbur Bussard

Since Wilbur Bussard was absent, Fire Chief Robert Cammarata gave the Fire Department report.

PennDOT I-70 project

Dean Clark

Dean Clark updated Council on Penn DOT's I-70 project.

Municipal Building

Dean Clark

Dean Clark updated Council on the Municipal Building.

Linda Echard made a motion second by Dean Clark to engage Bob Lettrich to send a letter concerning the Balance report. Motion carried.

Personnel

Scott Sisteck

Council President stated that we did advertise for the Public Works Team Leader and Laborer position and that Mr. McLaughlin will go through them and let us know when interviews will be done.

Dean Clark made a motion second by Linda Echard to accept Steven Schneider's resignation from Public Works effective May 8, 2015. Motion carried.

Public Works/Ms4 & Parks

Todd Bartlow

Todd Bartlow asked if the company that is putting the gas line in on Broadview Road has provided the Borough with a bond. Council had some discussion about the project.

Building & Real Estate

Linda Echard

Linda Echard stated that the blinds are in and the cornices will be in the last week of May and will be ready to be installed.

Jeff McLaughlin updated Council about the contract for the cabling that is to be installed and the backup system.

Jeff McLaughlin addressed Council about the Rampart Security invoice.

Dean Clark made a motion second by Todd Bartlow to terminate the contract with Rampart Security based on the terms of the contract and to pay the bill to current. Motion carried.

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Finance

Scott Sisteck

Council President Scott Sisteck read the following finance report for April 2015.

Checkbook	\$388,381.98
Savings	\$453,463.65
Taxes	\$ 81,526.39

Comprehensive Plan

Linda Echard

Linda Echard brought Council up to date on what has been happening with the Comprehensive Plan.

Announcements

Community Yard Sale – June 6, 2015

Community Picnic – August 1, 2015

Public Comment on Items in General

There was no public comment.

Mr. Steele addressed Council about the drainage system on East Pennsylvania Ave.

Executive Session

Real Estate – Municipal Building, Furniture Agreement

Dean Clark made a motion to go into executive session at 9:25 p.m.

Dean Clark made a motion to come out of executive session at 10:15 p.m.

Todd Bartlow made a motion second by Linda Echard that we rescind the motion to purchase office furniture from W. B. Mason who failed to honor their proposal. Motion carried.

Dean Clark made a motion second by Todd Bartlow to buy the office furniture through a COSTARS vendor not to exceed \$30,000.00. Motion carried.

Linda Echard made second by Dean Clark if the furniture cannot be purchased from a COSTARS vendor for \$30,000.00 or less we will go out to accept sealed bids for the same furniture list which will be opened on June 4th meeting at the 7 p. m. Council meeting. Motion carried.

Todd Bartlow made a motion to adjourn the meeting at 10:16 p.m.

Respectfully submitted,

Mary Ann Roll

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Secretary