

New Stanton Borough Council meeting

May 1, 2014

The May 1, 2014 Council meeting of the Borough of New Stanton was called to order at 7:00 p.m. by Council President Scott Sistik. The meeting was held at the Municipal building, 451 North Center Avenue, New Stanton, Pennsylvania. A Prayer and the Pledge of Allegiance were recited.

Members present were Scott C. Sistik, Wilbur Bussard, Todd Bartlow, Dean Clark; Thomas Smith arrived at 7:08, and Linda Echard. Also present Borough Solicitor John Campfield, Borough Engineer Emil Bove, and Code Enforcement Officer Melvin F. Steele, Jr. Councilman Brandon Clawson was absent along with Mayor Nicholas DeSantis.

Approval of Bills & Minutes

Wilbur Bussard made a motion second by Dean Clark to pay bills in the amount of \$4,852.51. Motion carried.

Dean Clark made a motion second by Wilbur Bussard to approve the minutes from the April 16, 2014 Council meeting. Motion carried.

Council additions to the agenda

Council President added a roofing project at the Park to the agenda and under executive session possible litigation seismic testing.

Public Comment

There was no Public Comment.

Agenda

Thomas Smith made a motion second by Linda Echard to accept Henry (Bud) Moore's resignation from Planning Commission. Motion carried.

Wilbur Bussard made a motion second by Dean Clark to approve Resolution 2014-780 appointing Timothy Seale to the Planning Commission. Motion carried.

Thomas Smith made a motion second by Linda Echard to approve Resolution 2014-781 appointing John Gomolak to the Planning Commission. Motion carried.

Wilbur Bussard made a motion second by Dean Clark to approve Resolution 2014-782 appointing Barbara Bishop to the Planning Commission. Motion carried.

Thomas Smith made a motion second by Linda Echard to approve Resolution 2014-783 appointing Henry (Bud) Moore to the Zoning Hearing Board. Motion carried.

Council had a brief discussion about the purchase of a Brush Truck for the Fire Department.

Wilbur Bussard made a motion second by Thomas Smith approving the purchase of a Brush Truck contingent upon what KME is representing to the Borough that the \$152,972.00 is the COSTARS price that is reflected in the contract between KME and COSTARS with no down payment and \$43,239.16 due upon the completion of the Chassis and the agreement must be between KME and the Borough of New Stanton not the Fire Department. Motion carried.

Brandon Todd brought up the open house that the Fire Department is having on May 17, 2014 from 1:00 p.m. to 4:00 p.m. and Councilman Bussard brought up the fact that all houses need to be numbered. There was some discussion about house numbers that the Fire Department will be selling as a fundraiser.

The discussion on the updating of ID Badges for Council and Employees, Public Works Computer, etc. was tabled until the next meeting.

Council briefly discussed a request from the United Methodist Church.
Wilbur Bussard made a motion second by Todd Bartlow to allow the United Methodist Church to hold their fall festival at the Park on Saturday October 4, 2014 due to construction going on at the Church and waive the fee. Motion carried with Thomas Smith voting no.

Mr. Bove brought Council up to date on the streets that were discussed at a previous meeting. Council briefly discussed the 2014 street improvement project.
Wilbur Bussard made a motion second by Dean Clark to prepare and advertise for bids for the following roads for our 2014 road improvement project, Westinghouse Drive section A and B, a paved gutter to be eliminated and restored with dirt and grass by our Borough crew, Wentsler Avenue plus a French drain to be installed by the Borough crew, approximately 300 sq. yds. of North Center Avenue covering various areas of patching, and the speed hump on Thermo Village Road at an approximate cost of \$174,000.00 paid with Liquid Fuels money and the rest being paid out of the General Fund account with bids to be received by 4:30 p.m. June 19, 2014 and opened at the June 19, 2014 meeting. Motion carried.

Dean Clark made a motion second by Todd Bartlow to transfer \$5,000 to the Recreation Board Account. Motion carried.

Thomas Smith made a motion second by Todd Bartlow granting a 90 day extension for the Jeff Long plan. Motion carried.

Council discussed a proposal for covering the roof on Pavilion A, B and Gazebo at a cost of \$11,660.00. The quote is for material and labor not replacing any bad lumber. Mr. Campfield stated that being that the quote was over \$10,000.00 you will need to get three quotes.

Reports

Code Enforcement Officer

Melvin F. Steele, Jr.

Mr. Steele stated that for the month of April we had four (4) completed permits resulting in fees of \$135.00. You also have the definition of Junk Vehicles and Mr. Steele explained to Council about the Ordinance.

Councilman Bartlow left the meeting at 8:30 p.m.

Mr. Steele updated Council on the G11 Conference and some of the issues that were brought up.

Mr. Steele updated Council about the piece of gym equipment at the Park that needs repaired. Our insurance man stated that the piece that is broken should be replaced not welded. Council had a brief discussion about the piece of gym equipment and possibly replacing it next year.

Dean Clark made a motion second by Thomas Smith to repair the gym equipment contingent upon the insurance company's approval. Motion carried.

Mr. Steele stated that the drains at the Park have been installed.

Solicitor

John Campfield

Mr. Campfield stated that what he had to discuss will be in executive session.

Engineer

Bove Engineering/Emil Bove

Mr. Bove stated that Mel and I will be locating the outfalls in the Borough for our Ms4 map. Also we are running into a problem with the depth of the footer for the Arona Road Bridge.

Fire Department Liaison

Wilbur Bussard

Councilman Bussard stated that the Fire Department has finally received the no parking signs and they are installed; and the Fire Department is enlarging their parking lot in the back of the Fire Hall.

Councilman Bussard stated that we received a request from the gentleman with the mailbox that came to the meeting.

Thomas Smith made a motion second by Wilbur Bussard to install the mailbox behind the guide rail at 301 Pine Drive. Motion carried.

Councilman Bussard stated that the backhoe is broke and it will cost \$600.00 to repair it.

PennDot Project Liaison

Dean Clark

Councilman Clark updated Council on what has been going on with the project.

Council President Sistek made a request that someone from Planning Commission come to the Council meeting or send a written report.

Wilbur Bussard made a motion second by Dean Clark requesting that a member of the Planning Commission come to a Council meeting and give a report or send a written report when they have a meeting. Motion carried.

Finance

Scott C. Sistik

Council President read the following financial report for the month of April, 2014.

Checkbook	\$241,957.80
Savings	\$399,221.61
Taxes	\$ 80,523.24

Comprehensive Plan

Linda Echard

Councilwoman Echard stated that she has not heard from Brian Lawrence but she will contact him.

Announcements

WCBA Annual Banquet May 2 – 7PM at Lakeview

Open House NSVFD May 17, 2014 – 1 to 4PM

WCBA monthly meeting May 29 – 7PM at the Barn

Community Yard Sale – June 7

Executive Session

Real Estate – Municipal building

Personnel – Borough Manager, Code Enforcement

Real Estate – Interchange Project

Litigation – Seismic testing

Dean Clark made a motion to go into executive session at 9:00 p.m.

Dean Clark made a motion to come out of executive session at 10:37 p.m.

Linda Echard made a motion second by Thomas Smith to send a letter to ION requesting what their intentions are for the Borough concerning the seismic testing units that have been dropped throughout the Borough. Motion carried.

Dean Clark made a motion second by Wilbur Bussard that complaints are taken by the office and given to Wilbur and Todd they will give that complaint to the Code Enforcement Officer and he has three business days to contact the complainant in one week if he cannot handle the situation it is to be given back to Wilbur or Todd, once the Code Enforcement Officer has taken care of the situation and has come to a resolution he will put his findings in writing the office will type that in the form of a letter and mail it to the complainant to verify that this has been done and the a copy of the letter stapled to the complaint and filed and that the office will revise the complaint form to include the information that should be contained in the response letter. Motion carried.

Linda Echard made a motion second by Thomas Smith to advertise an Ordinance for consideration at the May 22, meeting of Council to accept the S & T Proposal for borrowing \$500,000.00 for the new addition to the municipal building at a 20 year fixed rate of 3.597%. Motion carried.

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Thomas Smith made a motion second by Linda Echard for the Building Committee to have communications with the Architect to have the bids for the addition to be advertised and to have the bids back to the Borough by the May 22nd meeting if feasible or if not at the latest the June 5th Council meeting. Motion carried.

Wilbur Bussard made a motion to adjourn the meeting at 10:42 p.m.

Respectfully submitted,

Mary Ann Roll

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Secretary