

New Stanton Borough Council meeting

March 5, 2015

Council President Scott Sisteck called the March 5, 2015 Council meeting to order at 7:00 p.m. The meeting was held at the Municipal Building, 451 North Center Avenue, New Stanton, Pennsylvania. A Prayer and the Pledge of Allegiance were recited.

Council members present were Thomas Smith, Linda Echard, Scott Sisteck, Wilbur Bussard, Brandon Clawson, and Todd Bartlow and Dean Clark. Also present Mayor Nicholas DeSantis, Borough Manager Jeffrey McLaughlin, Engineer Emil Bove of Bove Engineering, and Code Enforcement Officer Melvin F. Steele. Borough Solicitor John Campfield was absent.

Approval of Bills & Minutes

Wilbur Bussard made a motion second by Thomas Smith to pay the bills in the amount of \$27,378.74. Motion carried.

Thomas Smith made a motion second by Linda Echard to approve the minutes from the February 5, 2015 Council meeting. Motion carried with Dean Clark abstaining.

Council Additions to Agenda

Councilman Thomas Smith added Trotwood Manor to executive session and Councilman Dean Clark added the building to executive session.

Public Comment-Agenda items only

There was no public comment on the agenda items.

Agenda

Council President said that he has to withdraw from going to the PSAB Conference in April. I have noticed that Borough Managers do attend and I would hope that Council would consider sending Jeff to the conference.

Wilbur Bussard made a motion second by Dean Clark to send Jeff McLaughlin to the PSAB Conference in April. Motion carried.

Thomas Smith made a motion second by Wilbur Bussard to send a \$500 donation to the Senior Citizens for 2015. Motion carried.

Brandon Clawson made a motion second by Linda Echard to place a ¼ page ad in the WCBA Annual Program Book. Motion carried.

Dean Clark made a motion second by Brandon Clawson to send Jeff McLaughlin to Administrative Training March 27 and 28 for \$225.00. Motion carried.

Council had a brief discussion about the Chevy truck.

Brandon Clawson made a motion second by Wilbur Bussard to list the truck on Municibid with a reserve of \$3,500 with a link on Craig's list, our Facebook and website referring them to Municibid. Motion carried.

New Stanton Borough Council meeting

March 5, 2015

Council had some discussion about the request from the New Stanton Assembly of God Church to erect a tent for their event that is being held at the Park. Councilman Brandon Clawson stated that they will not be able to erect the tent on the ball fields or parking lot. **Dean Clark made a motion second by Thomas Smith to allow New Stanton Assembly of God Church to erect a tent in the Park for their event.** Motion carried.

Reports

Administrative

Code Enforcement

Melvin F. Steele, Jr.

Mr. Steele stated that he had nothing to report at this time.

Borough Manager

Jeffrey McLaughlin

Mr. McLaughlin addressed Council about the 2001 truck. I also talked to an IT guy about getting networked for Quick Books. He came out and took care of that and I also spoke to him about the phone I have and he also suggested that we purchase two external hard drives.

Dean Clark made a motion second by Brandon Clawson about purchasing two external hard drives for \$300.00. Motion carried.

Councilman Clawson asked if the Borough Manager would get more information on getting the cell phone in sync so that he can get his calendar and contacts.

Mr. McLaughlin brought Council up to date on things in general and Council had some discussion about the Fire Department purchasing a used ladder truck.

Engineer

Emil Bove-Bove Engineering

Mr. Bove addressed Council about the street improvement projects for this year.

Fire Department

Wilbur Bussard

Councilman Bussard stated that I think we covered everything in our earlier discussion.

Recreation Board

Nicholas DeSantis

Mayor DeSantis stated that signups are over but we will still take registrations for the next couple of weeks. Park cleanup is March 21, 2015 at 10:00 a.m. There are some trees at the Park that need to be taken down. We have entered into an agreement with Arona to use their field in exchange for two truckloads of dirt.

PennDOT

Dean Clark

Councilman Dean Clark brought Council up to date on the I-70 project.

Municipal Building

Dean Clark

Councilman Dean Clark stated that he was at the building around 4:00 today and then proceeded to bring Council up to date on where things stand.

New Stanton Borough Council meeting

March 5, 2015

Mr. McLaughlin addressed Council about putting in the phone and computer cables for the building.

Wilbur Bussard made a motion second by Todd Bartlow authorizing Jeff McLaughlin to make a decision on the wiring contractor, for phones, computers, intercom and cameras not to exceed \$6,000.00.

Personnel

Scott C. Sistik

Council President stated that Jeff is working on changing the vacation form and working on the hand book. Mr. McLaughlin stated that he would like to have a meeting with the Personnel Committee to discuss some of the changes.

Public Works

Wilbur Bussard

Councilman Bussard stated that I believe we covered everything in Public Works.

Parks

Wilbur Bussard

Councilman Bussard addressed Council about the mowing at the Park. Council had a lengthy discussion on what they would like to see done at the Park when it is mowed.

Linda Echard made a motion second by Wilbur Bussard that Colmat Landscaping will honor the stipulations discussed here this evening, we award the landscaping contract for 2105 to that Company; if not then Jeff will negotiate with the other two medium bids to determine who meets the requirements. Motion carried with Thomas Smith abstaining.

Building & Real Estate

Linda Echard

Councilwoman Echard stated that the plastic bubble was removed and the roofing is being installed.

Workplace Safety

Todd Bartlow

Councilman Bartlow asked how the backup cameras on the trucks were working. Mr. Steele stated that they work fine. Councilman Bartlow stated that we will be looking at some playground equipment.

Finance

Scott C. Sistik

Council President read the following financial report for February.

Checkbook	\$187,239.04
Savings	\$353,359.77
Taxes	\$ 57,767.24

Comprehensive Plan

Linda Echard

Councilwoman Linda Echard brought Council up to date on the preconference on those interested in the Comprehensive Plan which will be March 12, 2015 at 2 p.m.

Mayor

Nicholas DeSantis

Mayor DeSantis did not have a report.

New Stanton Borough Council meeting

March 5, 2015

Council President Scott Sisteck stated that our next meeting will be April 1, 2015. We will have a Public Hearing at 6:30 to consider the change on the zoning map with an Ordinance to consider at the meeting.

Announcements

PennDOT Outreach March 19th 12:30 PM Hempfield Township
WCBA meeting March 26th 7PM The Barn
Easter Egg Hunt March 29th NS VFD time TBD
Public Hearing April 1st before the mtg. – Zoning Change on Map
PSAB Annual Conference April 26-29 – Lancaster, PA
WCBA Annual Banquet May 1st – 7PM Lakeview Lounge
Ethics forms due May 1st
G-14 Conference May 7-9 Mennonite Camp
Community Yard Sale June 6th
Community Picnic August 1st

Public Comment

Jennifer Trocksa expressed her comments on the parking issue at Trotwood Manor and that she is not done searching for information on why the signs were put there in the first place.

Executive Session

Dean Clark made a motion to go into executive session at 8:52 p.m.

Brandon Clawson made a motion to come out of executive session at 10:42 p.m.

Wilbur Bussard made a motion to adjourn the meeting at 10:42 p.m.

Respectfully submitted,

Mary Ann Roll

Mary Ann Roll
Secretary