

New Stanton Borough Council meeting

March 1, 2016

Council President Scott Sistek called to order the March 1, 2016 Council meeting at 7:00 p.m. The meeting was held in the Municipal Building located on Paintersville Road in New Stanton. A Prayer and the Pledge of Allegiance was recited.

Members Present Scott Sistek, Dean Clark, Todd Bartlow, Thomas Smith, Linda Echard and Thomas Theis. Also present Borough Manager Jeffrey McLaughlin, and Borough Engineer Emil Bove of Bove Engineering. Councilman Brandon Clawson, Mayor Nicholas DeSantis and Borough Solicitor John Campfield were absent.

Approval of Bills and Minutes

Dean Clark made a motion second by Linda Echard approving bills to be paid in the amount of \$46,805.48. Motion carried.

Linda Echard made a motion second by Dean Clark approving the minutes from the February 2, 2016 Council meeting. Motion carried.

Additions to the agenda

Council President added Litigation to Executive Session for Penn Dot project.

Public Comment on Agenda items

There was no public comment on the agenda items.

Agenda

Dean Clark made a motion second by Thomas Smith approving Ordinance 2016-251 amending the Street Opening and Occupancy Ordinance. Motion carried.

Thomas Smith made a motion second by Todd Bartlow approving Resolution 2016-833 amending the parking enforcement resolution authorizing Public Works Team Leader to enforce the parking ordinance and designating Public Works Labors as alternates when the Borough Manager and Public Works Team Leader are not available to enforce parking regulations. Motion carried.

Thomas Smith made a motion second by Thomas Theis to hire S & V Landscaping at \$8,150 to cut the grass at the Park for 2016 and in the event that S & V Landscaping does not comply with all Borough requirements to approve Colmat Landscaping as the back-up. Motion carried.

Dean Clark made a motion second by Linda Echard authorizing the Personnel Committee to hire a Park Maintenance Person. Motion carried.

Linda Echard made a motion second by Thomas Smith to hold the PSAB Boot Camp Class on April 23 and April 30 as first preference with the option of April 2 and May 14 as backups with flexibility if those dates won't work. Motion carried.

New Stanton Borough Council meeting

March 1, 2016

Thomas Smith made a motion second by Thomas Theis to host a CPR Class for Council members, employees, and other Borough Officials. Motion carried.

Todd Bartlow made a motion second by Dean Clark to host an informational meeting that the County Planning Department set up with the PA Department of Community and Economic Development on April 6, 2016 at 4:30 on regional policing. Motion carried.

Council decided to table a motion sending delegates to the PSAB Conference in Hershey until the April meeting.

Council had a discussion on a short term lease of the old borough building. It was decided that the Real Estate/Building Committee explore lease/sale options and to consult with Mr. Campfield to explore any liability associated with leasing the old borough building.

Reports

Administration

Borough Manager

Jeffrey McLaughlin

Mr. McLaughlin addressed Council about the Multi Municipal agreement with Hunker. **Linda Echard made a motion second by Thomas Theis to present Hunker with an amended inter-municipal agreement reflecting changes to the hourly rates charged for man power and equipment: \$22 per hour per man regular time, \$33 per hour per man overtime, \$20 per truck hour and \$30 per backhoe hour and present to Hunker for their approval. Motion carried.**

Mr. McLaughlin addressed Council about the Fire Department using the new logo. **Thomas Smith made a second by Linda Echard giving the New Stanton Fire Department permission to use the new Borough Logo. Motion carried.**

Mr. McLaughlin reported that he met with S & T Bank about the possibility of getting a credit card machine but we are going to give it to the finance committee for further review.

Mr. McLaughlin stated that the G Conference will be May 19 through May 21 at the Mennonite Camp in Laurelville.

Mr. McLaughlin addressed Council about advertising for part-time summer help for Public Works at \$10.00 per hour. We are looking for someone from April to mid-August with around 24 hours a week.

Dean Clark made a motion second by Thomas Smith giving Mr. McLaughlin authorization to advertise and to have John Barnes help write the ad for a part-time public works employee. Motion carried.

Mr. McLaughlin stated that Mr. Steiner asked if we could possibly put another speed hump on Thermo Village Road.

New Stanton Borough Council meeting

March 1, 2016

Engineer

Emil Bove of Bove Engineering

Mr. Bove updated Council about the water problem in Chanticleer. He is meeting with Mr. Pillsbury to take a look at the situation.

Mr. Bove updated Council on the Arona Road Bridge project.

Mr. Bove addressed Council about the streets that are going to be done in this year's road project.

Dean Clark made a motion second by Thomas Smith giving Mr. Bove the authority to prepare the road projects, advertise for bids to be opened at the April 5, 2016 Council meeting. Motion carried.

Mr. Bove updated Council about the sewage on Broadview Road.

Mr. Bove updated Council about a couple of notifications on unconventional gas wells.

Mr. Bove updated Council about a notice from CB&I they are doing the planting of different trees for remediation of containments in the soil.

Fire Department

Thomas Theis

Councilman Thomas Theis stated that the Fire Departments meeting are next Monday.

PennDot Project

Dean Clark

Councilman Dean Clark addressed Council with a little bit of an update on the project and the traffic lights that were installed.

Personnel & Human Resources

Scott Sistek

Council President stated that we have already discussed some items that will be working on the next couple of months.

Public Works/Ms4 & Parks

Dean Clark

Councilman Clark updated Council on the progress of the mezzanine and stated that the Public Works Employees should be commended for an excellent job well done.

Workplace Safety

Thomas Smith

Councilman Thomas Smith addressed Council about a webinar that Jeff, the Public Works Employees and he attended on slips and falls.

Councilman Thomas Smith asked if he could please be taken off the Workplace Safety Committee. Councilman Thomas Theis was appointed Chairman of the committee.

Finance

Scott Sistek

Council President read the following financial report for February 2016.

Checkbook	\$577,693.75
Savings	\$236,742.47
Taxes	\$ 77,477.12

New Stanton Borough Council meeting

March 1, 2016

Comprehensive Plan

Linda Echard

Councilwoman Linda Echard stated that the last meeting was February 15th and at that meeting plans were finalized for the public open house that was at the Fire Hall on February 19th. We finalized plans for the business focus groups. I was asked if anyone had any questions to please get them to me. Councilwoman Linda Echard went on to update Council on other aspects of the Comprehensive Plan meetings.

Announcements

Fish Fry at NSVFD 11AM-7PM now through March 25

Easter Egg Hunt at NSVFD Sunday March 20 at XXX PM

Westmoreland County Borough's Assoc. meeting March 31 at The Barn – 7 PM

Westmoreland County Borough's Assoc. banquet April 29 at Lakeview

G Conference at Mennonite Camp, Laurelville – May 19-21

New Stanton Community Yard Sale – June 4

New Stanton Community Picnic – August 6

Public Comment

Executive Session

Litigation – Hampton Inn & PennDot Project

Dean Clark made a motion to go into Executive Session at ?

Made a motion to come out of Executive Session at ?

Dean Clark made a motion to adjourn the meeting at 10:59 p.m.

Respectfully submitted,

Mary Ann Roll

Secretary