

## New Stanton Borough Council meeting

June 5, 2014

The June 5, 2014 Council meeting of the Borough of New Stanton was called to order at 7:00 p.m. by Council President Scott Sistik. The meeting was held at the Municipal building, 451 North Center Avenue, New Stanton, Pennsylvania. A Prayer and the Pledge of Allegiance were recited.

Members present were Scott C. Sistik, Wilbur Bussard, Dean Clark, and Linda Echard. Also present Borough Solicitor John Campfield, Borough Engineer Emil Bove, and Code Enforcement Officer Melvin F. Steele, Jr. Members absent were Councilmen Brandon Clawson, Todd Bartlow, and Thomas Smith along with Mayor DeSantis.

### *Approval of Bills & Minutes*

**Wilbur Bussard made a motion second by Dean Clark to pay bills in the amount of \$10,840.20.** Motion carried.

**Dean Clark made a motion second by Linda Echard to approve the minutes from the May 22, 2014 Council meeting.** Motion carried.

### *Council additions to the agenda*

Council President added some Public Works items to be purchased.

### *Public Comment*

There was no Public Comment.

### *Agenda*

Council President opened and read the construction bids for the addition and remodeling of the Municipal Building. They are as follows:

#### **BID TABULATION SHEET    NEW STANTON MUNICIPAL BUILDING    6/5/2014**

BIDDER	GENERAL	H.V.A.C.	PLUMBING	ELECTRICAL
ARCON CONTRACTING INC.	384,000.00			
C.B.F. CONTRACTING	447,839.00			
EMMOCON CORP.				
FLEEHER CONTRACTING LLC	340,000.00			
PLAVCHAK CONSTRUCTION	547,400.00			
SWEDE CONSTRUCTION CORP.	336,500.00			
TORDI CONSTRUCTION CO.	382,535.00			
VINCE BUILDING COMPANY				

## New Stanton Borough Council meeting

June 5, 2014

FIRST AMERICAN INDUSTRIES INC.		40,000.00		
CONTROLLED CLIMATE SYSTEMS INC.		26,600.00		
GERARD PLUMBING & HEATING, INC.		25,143.00		38,099.00
MARC - SERVICE INC.		38,381.00		
NEWMAN PLUMBING INC.			39,322.00	
WHITBY INC.		39,800.00	56,200.00	
BREAVCO				33,932.00
SCHULTHEIS ELECTRIC/TBS, INC.				47,960.00
S.E. SCHULTZ ELECTRIC INC.				35,820.00
THREE RIVERS ELECTRIC INC				39,590.00
T.P. ELECTRIC INC.				

**Wilbur Bussard made a motion second by Linda Echard to have the Building Committee meet with the Architect and review the bids.** Motion carried.

**Dean Clark made a motion second by Wilbur Bussard to make a donation to the Westmoreland Cleanways in the amount of \$160.00.** Motion carried.

Council had a brief discussion about the request from the Boy Scouts for an overnight camp out on October 3, 2014 at the Park.

**Dean Clark made a motion second by Linda Echard granting the request by the Boy Scouts on the overnight/campfire at the Park on October 3, 2014.** Motion carried.

**Wilbur Bussard made a motion second by Dean Clark to grant a 60 day extension for the United Methodist Church addition.** Motion carried.

Council had a brief discussion on the bagging system for the mower.

**Wilbur Bussard made a motion second by Dean Clark to purchase the other part for the bagging system for the mower in the amount of \$667.80.** Motion carried.

Councilman Bussard addressed Council about a ditch over at the Municipal Building and it will cost about \$2,000 to fix.

**Wilbur Bussard made a motion second by Dean Clark to spend \$2,000 to fix the ditch at the Municipal Building.** Motion carried.

Councilman Bussard addressed Council about replacing a chainsaw and a hedge trimmer. Council President said to check with COSTARS for pricing.

Mr. Steele stated that we replaced some grates and we do not have any grates for spares.

## New Stanton Borough Council meeting

---

June 5, 2014

**Wilbur Bussard made a motion second by Dean Clark to purchase two (2) grates at \$210 each for a total of \$420.00. Motion carried.**

### *Reports/Administrative*

#### **Code Enforcement**

**Melvin F. Steele, Jr.**

Mr. Steele stated that there were a total of two (2) permits resulting in fees of \$345.00. Mr. Steele addressed Council about the grass situation at several locations in the Borough and several complaints.

#### **Solicitor**

**John Campfield**

Mr. Campfield addressed Council about having all the papers ready to submit to the DCED for the borrowing for the Municipal Building and hopefully the closing can take place on July 5, 2014.

Mr. Campfield stated that the other item I see you have under executive session on the Interchange Project.

Mr. Campfield stated that there is a Federal Law that has provisions concerning what is called retro reflectivity of your signage and all Municipalities and the States are to have a plan to both inspect and measure the reflectivity of your signs and a plan to correct the ones that are not in compliance. You need to have a plan because there is a dead line to have a plan in place. Mel showed me a plan and I asked if the Borough adopted that plan and Mel wasn't sure.

**Dean Clark made a motion second by Wilbur Bussard to adopt the current Reflectivity Sign Program correcting and replacing signs as needed. Motion carried.**

#### **Engineer**

**Emil Bove/Bove Engineering**

Mr. Bove addressed Council about some issues with Westinghouse Drive.

Mr. Bove addressed Council about the telephone poles on Broadview Road. I have spoken with the power company and they are going to move the poles. Mr. Campfield suggests that Mr. Bove confirm the conversation that they are going to move the telephone poles.

Mr. Bove stated that the Borough building property and cleaning up the ditch area and we were looking for some of the points that were put in for the survey and they do not match up. I received a call from the surveyor and they are going to come out and check the points again. The subdivision will need to be revised.

Councilman Bussard stated that one of our employees broke his thumb and is on light duty.

#### **Finance**

**Scott Sisteck**

Council President Scott Sisteck read the following financial report for the month of May.

Checkbook	\$264,205.03
-----------	--------------

## New Stanton Borough Council meeting

---

June 5, 2014

Savings	\$407,538.47
Taxes	\$ 83,074.96

### **Comprehensive Plan**

**Linda Echard**

Councilwoman Echard stated that a meeting is scheduled with the County Planning after the next Council meeting.

### ***Announcements***

**Community Yard Sale – June 7**

**G-11 meeting for Secretaries & Managers – June 17 at 12:30 Borough Office**

**Community Picnic – August 2**

**PSAB Fall Conference – October 17-19 at Gettysburg**

### ***Public Comment***

Mr. Fox stated that the Weyandt Property is for sale again and they would like to know if sewage will be put on Broadview.

### ***Executive Session***

**Personnel – Borough Manager & Office**

**Real Estate – Interchange Project**

**Dean Clark made a motion to go into executive session at 8:49 p.m.**

**Dean Clark made a motion to come out of executive session at 9:31 p.m.**

**Wilbur Bussard made a motion second by Dean Clark to discontinue our current cleaning service for the current office building. Motion carried.**

**Linda Echard made a motion second by Dean Clark to do a contract with the current park maintenance person and his wife at a flat rate of \$40.00 a week to clean the current municipal building. Motion carried.**

**Wilbur Bussard made a motion to adjourn the meeting at 9:35 p.m. Meeting adjourned.**

Respectfully submitted,

*Mary Ann Roll*

Mary Ann Roll

Secretary