

Council President Scott Sistik called the January 8, 2015 Council meeting to order at 7:00 p.m. The meeting was held at the Municipal Building, 451 North Center Avenue, New Stanton, Pennsylvania. A Prayer and the Pledge of Allegiance were recited.

Council members present were Thomas Smith, Linda Echard, Wilbur Bussard, Brandon Clawson, Todd Bartlow, Dean Clark, and Scott Sistik. Also present Mayor Nicholas DeSantis, Solicitor John Campfield, Engineer Emil Bove of Bove Engineering, and Code Enforcement Officer Melvin F. Steele.

***Approval of Bills & Minutes***

**Thomas Smith made a motion second by Wilbur Bussard to pay the bills in the amount of \$13,042.71. Motion carried.**

**Wilbur Bussard made a motion second by Dean Clark to approve the minutes from the December 18, 2014 Council meeting. Motion carried with Linda Echard, and Brandon Clawson abstaining.**

***Council Additions to Agenda***

Councilman Smith asked to have Trotwood Manor Parking added under Executive Session.

***Public Comment-Agenda items only***

There was no public comment.

***Invited Guests***

**2014 Citizens of the Year**

Councilman Bussard said a few words about Robert Cammarata. Councilman Smith said a few words about Joan Shaver and Councilwoman Echard said a few words about Donna Eicher. Mayor DeSantis presented a plaque to each one.

***Agenda***

**Wilbur Bussard made a motion second by Todd Bartlow appointing John Campfield as the Borough's Solicitor for 2015. Motion carried.**

**Dean Clark made a motion second by Todd Bartlow appointing Bove Engineering as the Borough's Engineer for 2015. Motion carried.**

**Brandon Clawson made a motion second by Todd Bartlow appointing Henninger & Associates as the Borough's Auditor for 2015. Motion carried.**

**Todd Bartlow made a motion second by Wilbur Bussard appointing Melvin F. Steele, Jr. as chairperson of the Vacancy Board. Motion carried.**

**Dean Clark made a motion second by Thomas Smith appointing Emil Bove as the Borough's Sewage Enforcement Officer for 2015. Motion carried.**

**Thomas Smith made a motion second by Wilbur Bussard appointing Michael Stack as the Borough's alternate Sewage Enforcement Officer for 2015. Motion carried.**

**Thomas Smith made a motion second by Linda Echard appointing Hoffman Kennels as the Borough's Animal Control Officer for 2015 with Resolution 2015-791. Motion carried.**

**Thomas Smith made a motion second by Brandon Clawson approving pay Resolution numbers 2015-792 through Resolution number 2015-796. Motion carried.**

**Wilbur Bussard made a motion second by Todd Bartlow approving pay Resolution 2015-797 appointing Mick Stack as the UCC Inspector. Motion carried.**

**Thomas Smith made a motion second by Todd Bartlow approving pay Resolution 2015-798 on a Part-Time Public Works employee. Motion carried.**

**Thomas Smith made a motion second by Linda Echard approving pay Resolution 2015-799 appointing Ralph Smith as the Seasonal Park Maintenance Person. Motion carried.**

**Wilbur Bussard made a motion second by Thomas Smith approving Resolution 2015-800 reappointing Henry Moore to the Zoning Hearing Board. Motion carried.**

**Todd Bartlow made a motion second by Dean Clark approving Resolution 2015-801 reappointing Yvonne Edwards to the UCC Appeals Board. Motion carried.**

**Wilbur Bussard made a motion second by Thomas Smith approving Resolution 2015-802 reappointing Barbara Bishop to the Planning Commission. Motion carried.**

**Thomas Smith made a motion second by Dean Clark approving Resolution 2015-803 reappointing Kristian Damaska to the Recreation Board. Motion carried.**

**Wilbur Bussard made a motion second by Todd Bartlow approving Resolution 2015-805 reappointing Ron Harshman to the Recreation Board. Motion carried.**

**Thomas Smith made a motion second by Wilbur Bussard to place an ad in the newspaper requesting sealed bids with bids being accepted until 3:00 p.m. February 5, 2015. Motion carried.**

**Dean Clark made a motion second by Brandon Clawson approving Resolution 2015-804 on a Hazardous Mitigation Plan. Motion carried.**

***Reports***

***Code Enforcement***

***Melvin F. Steele, Jr.***

Mr. Steele brought Council up to date on the waterline project.

***Borough Solicitor***

***John Campfield***

Mr. Campfield stated that everything that he had to report on is in executive session.

***Borough Engineer******Emil Bove-Bove Engineering***

Mr. Bove addressed Council with a follow up on the waterline that Mr. Steele had spoken about.

Mr. Bove stated that he has been in contact with the Water Authority on the relocation of the fire hydrant on Broadview Road.

***Public Works******Wilbur Bussard***

Councilman Bussard brought Council up to date on what the Public Works Department has been doing. He also stated that we had to have four (4) new tires put on the 2012 truck.

Councilman Smith asked about the report that Mr. Steele gave in December. Mr. Steele explained about emergency situations where Mr. Bussard could give the OK to get what is necessary. Council had some discussion about the amount that Mr. Bussard would be authorized to purchase up to.

**Brandon Clawson made a motion second by Thomas Smith to remove the \$500.00 cap on the policy and leave it open ended for emergency situations via an agreement among the committee members.** Motion carried.

***Building & Real Estate******Linda Echard***

Councilwoman Echard stated that she had a recent conversation with the Architect but I will refer to Mr. Clark as to what is happening at the site. Councilman Clark brought Council up to date on what is happening at the construction site.

***Finance******Scott C. Sistik***

Council President Sistik read the following financial statement for the month of December 2014.

Checkbook	\$247,415.37
Savings	\$355,886.77
Taxes	\$ 37,326.35

***Comprehensive Plan******Linda Echard***

Councilwoman Echard up dated Council on what has been taking place and that we are positioning ourselves for the next steps.

***Fire Department******Wilbur Bussard***

Councilman Bussard addressed Council with an update on what has been happening with the Fire Department.

***Recreation Board******Nicholas DeSantis***

Mayor DeSantis stated that the Recreation Board is preparing for the Night at the Races which will be held January 24<sup>th</sup>, with doors opening at 5:30 p.m. and races starting at 6:30 p.m.

***PennDot******Dean Clark***

Councilman Clark updated Council on what is going on so far on the I-70 project, other than what he has for discussion in executive session.

Council President addressed Council about the committees and asked Council to take a look at the committee list and let me know in two weeks if changes need made so that I can have those changes made for the February 5<sup>th</sup> meeting.

Council President stated that the State Ethics Forms are due back by May 1, 2015.

***Public Comment***

Councilman Smith had some questions on some unfinished business that needs to be taken care of. Council had some discussion on some of the unfinished business.

**Executive Session**

**Personnel – Borough Manager**

**Real Estate – Penn Dot Project**

**Litigation – Trotwood Manor – Parking**

**Todd Bartlow made a motion to go into executive session at 8:47 p.m.**

**Wilbur Bussard made a motion to come out of executive session at 10:08 p.m.**

**Dean Clark made a motion to adjourn the meeting at 10:08 p.m.**

Respectfully submitted,

*Mary Ann Roll*

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Secretary