
New Stanton Borough Biennial Reorganization meeting

January 4, 2016

Mayor Nicholas DeSantis swore in the three newly elected Councilmen, Thomas Smith, Thomas Theis and Todd Bartlow.

Mayor DeSantis asked for nominations for Council President.

Councilman Todd Bartlow made nominated for Scott Sistik for Council President, and Councilwoman Linda Echard nominated Thomas Smith for President.

Mayor DeSantis asked if there were any more nominations and since there were none the nomination was closed. A vote followed.

Councilmen Bartlow, Clark and Clawson voted yes for Scott Sistik with Councilman Thomas Smith, Thomas Theis along with Councilwoman Linda Echard voting no. Councilman Scott Sistik abstained. Since there was a tie vote, Mayor DeSantis broke the tie with a yes vote for Scott Sistik for Council President.

Mayor DeSantis stated that he needed nominations for Vice President. Council President Scott Sistik nominated Brandon Clawson and Councilman Thomas Smith nominated Linda Echard. A vote followed.

Councilmen Bartlow, Clark, and Council President Sistik voted yes. Councilmen Smith, Theis and Councilwoman Echard voted no. Councilman Brandon Clawson abstained. Since there was a tie vote, Mayor DeSantis broke the tie with a yes vote for Brandon Clawson for Vice President. Mayor DeSantis then turned the gavel over to Council President Scott Sistik.

Council President Sistik called the January 4, 2016 Biennial Reorganization meeting to order. The meeting was held at the New Stanton Borough Building, 318 Paintersville Road, P O Box 375, New Stanton, PA 15672. A Prayer and the Pledge of Allegiance was recited.

Members present were Linda Echard, Thomas Theis, Thomas Smith, Scott Sistik, Todd Bartlow, Dean Clark, and Brandon Clawson. Also present Mayor Nicholas DeSantis, Borough Manager Jeff McLaughlin, John Campfield, and Emil Bove.

Approval of Bills and Minutes

Dean Clark made a motion second by Thomas Smith to pay bills in the amount of \$32,606.02. Motion carried with Thomas Theis abstaining.

Thomas Smith made a motion second by Dean Clark approving the minutes from the December 1, 2015 Council meeting. Motion carried with Thomas Theis and Linda Echard abstaining.

Dean Clark made a motion second by Todd Bartlow approving the minutes from the December 22, 2015 Council meeting. Motion carried with Scott Sistik, Thomas Theis, Thomas Smith and Linda Echard abstaining.

Council Additions to Agenda

There were no additions to the agenda

New Stanton Borough Biennial Reorganization meeting

January 4, 2016

Public Comment Agenda items only

There were comments on the agenda items.

Agenda

Brandon Clawson made a motion second by Todd Bartlow for Dean Clark as President Pro-Tem. Motion carried with Dean Clark abstaining.

Todd Bartlow made a motion second by Thomas Smith appointing John Campfield as Solicitor for the Borough. Motion carried.

Dean Clark made a motion second by Thomas Theis appointing Emil Bove of Bove Engineering as Engineer for the Borough. Motion carried.

Thomas Smith made a motion second by Thomas Theis appointing Henninger Accounting Services as Auditor for the Borough for 2015 audit in the amount of \$4,600. Motion carried.

Thomas Theis made a motion second by Todd Bartlow appointing Melvin F. Steele, Jr. as Chairperson of the Vacancy Board. Motion carried.

Dean Clark made a motion second by Thomas Theis appointing Emil Bove as Sewage Enforcement Officer for the Borough. Motion carried.

Thomas Smith made a motion second by Thomas Theis approving Resolution 2016-813 appointing Hoffman Kennel as Animal Control Officer for the Borough. Motion carried.

Thomas Theis made a motion second by Linda Echard approving Resolution 2016-814 appointing Charles Humes to the Recreation Board and approving Resolution 2016-815 appointing Tracey Flynn to the Recreation Board. Motion carried.

Thomas Theis made a motion second by Dean Clark approving Resolution 2016-816 appointing Raymond Strosko to the Planning Commission and approving Resolution 2016-817 appointing James Evans to the Planning Commission. Motion carried.

Thomas Theis made a motion second by Dean Clark approving Resolution 2016-818 appointing Philip Keilbach to the Zoning Hearing Board for a full term and approving Resolution 2016-819 appointing Melvin F. Steele, Jr. to the Zoning Hearing Board for a 1 year term. Motion carried.

Todd Bartlow made a motion second by Brandon Clawson approving Resolution 2016-820 appointing Melvin F. Steele, Jr. to the UCC Appeals Board contingent upon Mr. Campfield's review. Motion carried.

New Stanton Borough Biennial Reorganization meeting

January 4, 2016

Dean Clark made a motion second by Brandon Clawson for the 2016 budget to remain closed. Motion carried.

Council President Scott Sistik made the following appointments to the Committees of Council.

Personnel & Human Resources

Chair – Scott Sistik
Member – Brandon Clawson
Member – Todd Bartlow
Advisor – Nicholas DeSantis

Building & Real Estate

Chair – Linda Echard
Member – Brandon Clawson
Member – Thomas Theis

Finance

Chair – Scott Sistik
Member – Todd Bartlow
Member – Dean Clark

Public Works/Ms4 & Park

Co-Chair – Todd Bartlow
Co-Chair – Dean Clark
Member – Brandon Clawson
Advisor – Nicholas DeSantis
Ms4 – John Barnes

Workplace Safety

Thomas Smith
Thomas Theis
Member – Jeff McLaughlin
Member – John Barnes

Comprehensive Plan

Chair – Linda Echard
Member – Scott Sistik
Member – Thomas Smith

Liaisons to Council

Fire Department – Thomas Theis
Planning Commission – Thomas Smith
Recreation Board – Nicholas DeSantis
PennDot – Dean Clark
C.O.G. – Jeff McLaughlin
Constable – Wilbur Bussard

Councilwoman Linda Echard reported on the Logo for the Borough. Councilman Dean Clark stated that he spoke with Mr. Lyons of Penn Dot and he said that the colors on the bridge on Center Avenue is going to be blue and charcoal.

Linda Echard made a motion second by Brandon Clawson to go with the Logo New Stanton where all roads lead to home with the colors Blue/Gray and Black. Motion carried with Thomas Theis abstaining.

Mr. McLaughlin reported on the grant he is seeking through the Laurel Highlands Visitors Bureau. The application for this grant is due by the end of the month.

New Stanton Borough Biennial Reorganization meeting

January 4, 2016

Todd Bartlow made a motion second by Dean Clark to seek a grant from the Laurel Highlands Visitors Bureau. Motion carried.

Thomas Theis made a motion second by Dean Clark approving Resolution 2016-821 on The Hempfield Township Municipal Authority's plan revision (Sewage Facilities Plan). Motion carried.

Committee Reports

Personnel

Scott Sistik

Council President stated that his report will be moved to executive session so that pay resolutions can be discussed.

Public Works

Todd Bartlow

Councilman Bartlow reported that there really isn't much to report other than the crew has not had to do much in the way of salting.

Building & Real Estate

Linda Echard

Councilwoman Echard stated that she did not have anything to report at this time.

Workplace Safety

Todd Bartlow

Councilman Bartlow reported that there was a discussion about a police force from last year and was checking with Hunker and Youngwood to see if they would be interested. Hunker does not have an interest in a police force at this time and Youngwood is going to have a meeting this month to discuss it.

Finance

Scott Sistik

Council President read the following financial report for December 2015.

Checkbook	\$568,525.86
Savings	\$238,444.84
Taxes	\$ 73,765.92

Comprehensive Plan

Linda Echard

Councilwoman Echard stated that the first public meeting is scheduled for January 12th at the Fire Hall from 4:00 p.m. to 7:00 p.m. There will be stations set up where the public can ask questions, give use some feedback and ideas.

Council President stated that the meeting dates are wrong. The February meeting will be February 2nd.

***Reports/Administrative
Borough Manager***

Jeff McLaughlin

Mr. McLaughlin stated that we do have the membership for the C.O.G. for 2016 in the amount of \$195.00

New Stanton Borough Biennial Reorganization meeting

January 4, 2016

Dean Clark made a motion second by Linda Echard to pay membership dues to the Central Westmoreland Council of Governments (C.O.G.) in the amount of \$195.00. Motion carried.

Mr. McLaughlin stated that our Public Works crew has been busy putting down millings in Hunker.

Mr. McLaughlin stated that we had our Veterans plaque refinished for a fee of \$200 and we purchased a new POW flag.

Mr. McLaughlin stated that there were some minor repairs done to the wheel loader.

Mr. McLaughlin gave Council an update on the mezzanine project in the public works garage. Council President requested that Council receive updates on this project.

Solicitor

John Campfield

Mr. Campfield addressed Council about the inquiry on non tower wireless communication antennas. I had sent down some information and proposed ordinances from several different municipalities. I don't know if the Planning Commission or Council has taken a look at it. Since you have had an inquiry and an application I think you should consider looking at regulations.

Thomas Theis made a motion second by Dean Clark to send the information on the non-tower wireless communication antennas to the Planning Commission. Motion carried.

Mr. Campfield addressed Council about the small borrowing loan for capital purposes. Mr. McLaughlin reported on the amount of the truck.

Brandon Clawson made a motion second by Linda Echard to finalize the Resolution with \$62,940.33 utilizing First Commonwealth Bank as our primary lender with S & T Bank as a backup. Motion carried.

Mr. Campfield reported that Murrys ville Machinery has applied for a non-conforming use and a variance for potential use of the old Mack Garage on Arona Road. The hearing is scheduled for January 11, 2016. You might want to discuss this in executive session to see if the Borough wants anyone to appear at the hearing.

Council President reported that Mr. Campfield found that Melvin Steele would not be eligible to be on the UCC Appeals Board.

Thomas Smith made a motion second by Todd Bartlow to rescind the motion approving Resolution 2016-820 appointing Melvin Steele to the UCC Appeals Board. Motion carried.

Engineer

Emil Bove of Bove Engineering

Mr. Bove addressed Council about a request from an Engineering Company wanting a Municipal land use letter from the Borough for a project at the Robertshaw/Westinghouse building. They are applying for a NPDES permit to plant trees on 5.2 acres of property around the building. The purpose for that is for bio-remediation of some sort of material in the ground water. The trees will be planted in some kind of tube so that the roots grow down and absorb some sort of chemical in the ground.

New Stanton Borough Biennial Reorganization meeting

January 4, 2016

Mr. Bove addressed Council about the sewage situation on Broadview Road. I have been working with Trumble Corporation on getting a sewage easement that ends behind the DEP building. Council had a lengthy discussion on funding for the extension of the sewage line.

Mr. Bove addressed Council about the Arona Road bridge project.

Fire Department

Thomas Theis

Council President explained to Tom about the report from the Fire Chief.

Recreation Board

Nicholas DeSantis

Mayor DeSantis reported to Council about the Night at the Races that is coming up January 30th.

Mayor DeSantis reported that he had done some research and found that the Borough had leased several fields for playing ball. I was wondering if anyone knows of any semi-flat fields that would be suitable for playing ball for lease.

Council President read a couple of thank you letters for donations that were given to the DAV Van Fund and to the Youngwood branch of the Greensburg, Hempfield, Youngwood Library.

Mayor

Nicholas DeSantis

Mayor DeSantis asked if anyone had any nominations for Citizen of the Year. Councilman Thomas Smith nominated the Rollin Oldies and Councilman Todd Bartlow nominated Wilbur Bussard.

Todd Bartlow made a motion second by Dean Clark to make Wilbur Bussard Citizen of the Year. Motion carried.

Thomas Smith made a motion second by Thomas Theis to make the Sunday before Memorial Day as Rollin Oldies Day. Motion carried.

Announcements

**Comprehensive Plan Public meeting – January 12th, 4 to 7 p.m. at New Stanton Fire Hall
Recreation Board – Night at the Races – January 30th – doors open 5:30 – Races begin at 6:00 p.m.**

Public Comment

Mr. Fox addressed Mr. Bove about the sewage issue on Broadview Road.

Executive Session

Personnel

Possible Litigation

Dean Clark made a motion to go into executive session at 9:02 p.m.

New Stanton Borough Biennial Reorganization meeting

January 4, 2016

Thomas Theis made a motion to come out of executive session at 11:14 p.m.

Thomas Theis made a motion second by Thomas Smith to have Mr. Campfield represent the Borough at the January 11, 2016 Zoning Hearing Board meeting. Motion carried.

Dean Clark made a motion second by Thomas Theis approving the following pay resolutions: 2016-822 Secretary Treasurer, 2016-823 Assistant Secretary, 2016-824 Public Works Team Leader, 2016-825 UCC Inspector, with 2016-826 first class laborer and 2016-827 second class laborer receiving their pay raises on July 1st; resolution 2016-828 Part-time Public Works, and 2016-829 Part-time Public Works/Seasonal. Motion carried.

Dean Clark made a motion second by Brandon Clawson approving a \$2000.00 pay raise for the Borough Manager pay resolution 2016-830. Motion carried with Thomas Smith voting no.

Dean Clark made a motion to adjourn the meeting at 11:25 p.m.

Respectfully submitted,

Mary Ann Roll

**Mary Ann Roll
Secretary**

DRAFT