

New Stanton Borough Council meeting

December 4, 2014

The December 4, 2014 Council meeting of the Borough of New Stanton was called to order at 7:00 p.m. by Council President Scott Sistik. The meeting was held at the Municipal building, 451 North Center Avenue, New Stanton, Pennsylvania. A Prayer and the Pledge of Allegiance were recited.

Members present were Linda Echard, Scott C. Sistik, Wilbur Bussard, Brandon Clawson, Dean Clark and Thomas Smith. Also present Code Enforcement Officer Melvin F. Steele, Jr., Borough Solicitor John Campfield and Borough Engineer Emil Bove of Bove Engineering. Councilman Todd Bartlow and Mayor Nicholas DeSantis were absent.

Approval of Bills & Minutes

Thomas Smith made a motion second by Wilbur Bussard to pay bills in the amount of \$4,412.80. Motion carried.

Dean Clark made a motion second by Thomas Smith to approve the minutes from the November 20, 2014 Council meeting. Motion carried.

Council additions to the agenda

Public Comment

There were no comments from the public on agenda items.

Agenda

Wilbur Bussard made a motion second by Dean Clark to approve proposal number four (4) on the Borough Calendar for 2015. Motion carried.

Thomas Smith made a motion second by Dean Clark to purchase ten (10) Boro News Magazines at \$10 each. Motion carried.

Dean Clark made a motion second by Brandon Clawson to adopt the Budget for 2015 in the amount of \$1,274,082.00 and the Liquid Fuels budget. Motion carried.

Linda Echard made a motion second by Wilbur Bussard to adopt Tax Ordinance 2014-248 for 2015 establishing the tax rate at 2 mils for General Purpose; 1 mil for Debt Service Purpose and 1 mil for the New Stanton Volunteer Fire Department. Motion carried.

Council President addressed Council about the Citizen of the Year award and asked Council to think about it and bring back some suggestions to the next meeting.

Brandon Clawson made a motion second by Thomas Smith to go with Simpson & McCrady Insurance Agency for the Boroughs insurance for 2015. Motion carried.

New Stanton Borough Council meeting

December 4, 2014

Reports

Administrative

Code Enforcement

Melvin F. Steele, Jr.

Mr. Steele reported that there were two permits finished in the month of November resulting in fees of \$821.90.

Mr. Steele updated Council on some other issues that are going on in the Borough.

Solicitor

John Campfield

Mr. Campfield addressed Council about the utility truck.

Brandon Clawson made a motion second by Thomas Smith to send a certified letter to Ryan giving him five (5) business days to respond as to whether or not he is still interested in purchasing the truck. Motion carried.

Mr. Campfield addressed Council about some BMP agreements that need to be executed. Mr. Bove then addressed Council with additional information and that a fee is charged with respect to the retention ponds.

Thomas Smith made a motion second by Wilbur Bussard to charge a \$500 inspection fee to be used and then replenished when used and a \$500 maintenance fee to be replenished when used. Motion carried.

Engineer

Emil Bove-Bove Engineering

Mr. Bove addressed Council about the truck traffic on Wentsler Avenue for UPS. Council had a brief discussion about the truck traffic on Wentsler Avenue.

Councilman Smith asked Emil about the drainage on Wentsler Avenue. Mr. Steele stated that it should not take long to do the drainage.

Business

Fire Department Liaison

Wilbur Bussard

Councilman Bussard stated that Rob said that he would send us some reports but I have not seen anything.

Municipal Building Contractor Liaison

Dean Clark

Councilman Clark stated that the brick, metal roof, and windows have been ordered.

Councilman Smith addressed Council about giving the girls some extra time and go through boxes and get rid of some things that are not needed.

Committee Reports

Public Works/MS-4 & Parks

Wilbur Bussard & Todd Bartlow

Councilman Bussard stated that we have been doing some patching and we have one big problem and I am going to ask Mr. Steele to explain to Council about the 2001 truck. Mr. Steele stated that the oil pan needs replaced and it is going to cost around \$2,300.

Wilbur Bussard made a motion second by Brandon Clawson to get another quote to have the truck fixed and take the lowest quote not to exceed \$2,300. Motion carried with Thomas Smith voting no.

New Stanton Borough Council meeting

December 4, 2014

Building & Real Estate

Linda Echard

Councilwoman Echard stated as Dean said, we met with Bob and everything was ordered.

Finance

Scott Sisteck

Council President Scott Sisteck read the following financial report for the month of November, 2014.

Checkbook	\$249,235.49
Savings	\$356,665.36
Taxes	\$ 68,653.49

Comprehensive Plan

Linda Echard

Councilwoman Linda Echard brought Council up to date on what is happening with the Comprehensive Plan.

President

Scott C. Sisteck

Council President Scott Sisteck stated that we received a thank you letter from Youngwood Library for our donation.

Announcements

Children's Christmas Party – NS VFD – December 14th from 2 – 4 pm

Public Comment

Jennifer Trocksa asked when the handicapped parking space will be removed.

Councilwoman Echard stated that we need to clarify the public comments portion of the meeting.

Executive Session

Personnel – Borough Manager

Litigation – Trotwood Manor

Real Estate – Interchange Project & Borough Building

Dean Clark made a motion to go into executive session at 8:42 pm.

Wilbur Bussard made a motion to come out of executive session at 9:38 pm.

Dean Clark made a motion second by Wilbur Bussard to do a change order for zone heating and air conditioning as part of the heating system in the new municipal building. Motion carried.

Brandon Clawson made a motion second by Wilbur Bussard authorizing Dean Clark to receive quotes for rubber roofing for the lower portion of the building not to exceed \$10,000. Motion carried.

New Stanton Borough Council meeting

December 4, 2014

Linda Echard made a motion second by Dean Clark to accept option B from Arrow Land Solutions to accept the just compensation of \$104,000 for Rachel Drive as part of the Interchange project. Motion carried.

Dean Clark made a motion to go into executive session at 9:40 pm.

Wilbur Bussard made a motion to come out executive session at 10:14 pm.

Wilbur Bussard made a motion to adjourn the meeting at 10:14 pm.

Respectfully submitted

Mary Ann Roll

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Secretary