

New Stanton Borough Council meeting

August 4, 2015

Council President Scott Sistek welcomed everyone to the new Municipal Building. Everyone then went outside for the raising of the flag, prayer and Pledge of Allegiance. Everyone then returned inside and Council President then called the meeting to order at 7:05 p.m.

Members present Scott Sistek, Wilbur Bussard, Brandon Clawson, Dean Clark, Thomas Smith, and Linda Echard. Councilman Todd Bartlow and Mayor Nicholas DeSantis were absent. Also present Borough Manager Jeff McLaughlin, Borough Solicitor John Campfield and Borough Engineer Emil Bove of Bove Engineering.

Approval of Bills & Minutes

Wilbur Bussard made a motion second by Dean Clark to pay bills in the amount of \$29,128.82. Motion carried.

Thomas Smith made a motion second by Dean Clark to approve minutes from the July 9, 2015 Council meeting. Motion carried with Linda Echard abstaining.

Council additions to the agenda

Councilman Thomas Smith added parking for new Fire Truck, and asked if there would be a report on the Budget Inn.

Public Comment

There was no public comment on agenda items.

Agenda

Council briefly discussed the right of way agreement for West Penn and New Stanton Park.

Wilbur Bussard made a motion to sign the right of way agreement with West Penn Power contingent upon the location of the pole and that the Park Committee is satisfied with the location of the pole. Motion carried.

Wilbur Bussard made a motion second by Thomas Smith to advertise the Property Maintenance Code for adoption at the September 1, 2015 Council meeting. Motion carried.

Council briefly discussed the purchase of a new truck for Public Works.

Brandon Clawson made a motion second by Dean Clark to fix the first truck for \$1,000.00. Motion carried.

Brandon Clawson made a motion second by Dean Clark to put together a list and order a truck in September not to exceed \$75,000.00. Motion carried.

Council discussed the Emergency Management Coordinator's position.

Wilbur Bussard made a motion second by Dean Clark to have Robert Cammarata's name placed with the County and then to the Governor the approval as our Emergency Management Coordinator. Motion carried.

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Council discussed the placement of the Monument.

Thomas Smith made a motion second by Linda Echard to accept Yvonne Edwards resignation from the UCC Appeals Board. Motion carried.

Dean Clark made a motion second by Linda Echard to go with Dave's Window & Carpet Cleaning to clean the windows at the new building for \$60.00 a quarter. Motion carried.

Wilbur Bussard made a motion second by Dean Clark to adopt the employee handbook making a change to the definitions. Motion carried with Thomas Smith voting no.

Brandon Clawson made a motion second by Linda Echard to send Scott Sistek, Wilbur Bussard, Dean Clark and Jeff McLaughlin to the PSAB Fall Conference in October 16th through October 18th at Seven Springs. Motion carried.

Councilman Thomas Smith asked what the status was on the parking throughout the Borough for the new firetruck. There was some discussion about the parking in the Borough.

Council President stated that he has been in touch with the County's District Attorney about the Budget Inn.

Reports

Borough Manager

Mr. McLaughlin updated Council about the move to the new building.

Mr. McLaughlin addressed Council about a seminar from PSAB on Public Works Management at a cost of \$100 per person in September.

Wilbur Bussard made a motion second by Brandon Clawson to send Mr. McLaughlin and Mr. Barnes to the seminar. Motion carried.

Mr. McLaughlin addressed Council about a request from the Rollin Oldies.

Thomas Smith made a motion second by Linda Echard to waive the fee for the Rollin Oldies picnic at the Park. Motion carried.

Mr. McLaughlin updated Council about some changes that are being made to Pavilion Rentals and Security Deposits.

Mr. McLaughlin updated Council on some of the equipment that is in for service.

Mr. McLaughlin addressed Council about the dedication of the new building. Council discussed some dates for the dedication and decided on October 10th from 1:00 to 4:00.

Solicitor

John Campfield

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Mr. Campfield addressed Council about a meeting that he, Dean, Emil and Jeff had with PennDot about the agreements.

Engineer

Emil Bove-Bove Engineering

Mr. Bove addressed Council about the wing wall on Westinghouse Drive.

Mr. Bove updated Council about when the paving project in the Borough will start.

Mr. Bove addressed Council about adding an extra \$20,000 for Center Avenue.

Brandon Clawson made a motion second by Thomas Smith to appropriate an extra \$20,000 for Center Avenue contingent upon funds being available. Motion carried.

Fire Department

Wilbur Bussard

Councilman Bussard gave a report from the Fire Department.

Municipal Building

Dean Clark

Councilman Clark updated Council on what has been happening with the new municipal building.

Councilman Bussard thanked the building committee for seeing the building through.

Councilman Clark stated that the Pre Construction meeting was moved from Friday to Tuesday.

Public Works

Wilbur Bussard

Councilman Bussard updated Council on what the Public Works employees have been doing. Mr. McLaughlin added to Councilman Bussard's update.

Building & Real Estate

Linda Echard

Councilwoman Echard stated that she was very proud of the way the building turned out and that we have a building that we can be proud of.

Workplace Safety

Brandon Clawson

Councilman Clawson stated that they did not have a meeting.

Finance

Scott Sistik

Council President read the following financial report for July 2015.

Checkbook	\$541,500.85
Savings	\$387,341.76
Taxes	\$ 17,745.04

Comprehensive Plan

Linda Echard

Councilwoman Echard stated that I have nothing new to add to what Jeff has shared.

Council President stated that Mackin Engineering was at the Community Picnic talking with the residents and handing out information.

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Councilman Bussard stated that whoever was on the Picnic Committee did a very good job and the Fire Department had all of the trucks there for everyone to take a look at.

President

Scott Sistik

Council President Sistik stated that the District Attorney's office is looking into it.

Council President Sistik stated that we will be using a P O Box in the interim until we get our status changed.

Announcements

PSAB Conference – October 16 – 18

Halloween – October 31

Veteran's Day – November 11

Council had a brief discussion on the Veteran's Day program.

Public Comment

Mr. Steele commended Council about purchasing the tools that the Public Works Department needs.

Executive Session

Personnel-Administration

Dean Clark made a motion to go into Executive Session at 9:12 p.m.

Dean Clark made a motion to come out of Executive Session at 10:44 p.m.

Brandon Clawson made a motion second by Dean Clark to give \$200.00 to Mary Ann for all her dedication and volunteering for the Community Picnic. Motion carried.

Respectfully submitted,

Mary Ann Roll

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Secretary