

New Stanton Borough Council meeting

April 5, 2016

Council President Scott Sistik called to order the April 5, 2016 Council meeting at 7:00 p.m. The meeting was held in the Municipal Building located on Paintersville Road in New Stanton. A Prayer and the Pledge of Allegiance was recited. Council President Scott Sistik asked that everyone take a moment of silence to remember Mayor Joan Derco who passed away on Sunday, April 3, 2016.

Members Present Scott Sistik, Dean Clark, Todd Bartlow, Thomas Smith, Linda Echard, Thomas Theis; Councilman Brandon Clawson arrived at 7:40 p.m. Also present Mayor Nicholas DeSantis, Borough Manager Jeffrey McLaughlin, Borough Solicitor John Campfield and Borough Engineer Emil Bove of Bove Engineering.

Approval of Bills and Minutes

Thomas Smith made a motion second by Thomas Theis approving bills to be paid in the amount of \$42,827.10. Motion carried.

Dean Clark made a motion second by Todd Bartlow approving the minutes from the March 1, 2016 Council meeting. Motion carried.

Additions to the agenda

Councilman Dean Clark added the purchase of a generator/welder and under executive session PennDot Project.

Public Comment on Agenda items

David Hauger addressed Council about the condition of North Center Avenue.

Agenda

Council President opened and read the bids for the 2016 road project. All bidders included their Bid Bond, Public Works Employment Verification Form and their Non-Collusion Affidavit Form.

<u>Name</u>	<u>Paving</u>
Morgan Excavating LP	\$78,995.00
Nagy Construction	\$79,515.50
Tresco Paving	\$64,880.00
J M Paving	\$79,947.50
Derry Construction	\$73,605.00
Victor Paving	\$70,586.50
El Grande Industries	\$80,702.50
Ligonier Construction	\$91,310.00
	<u>Seal Coat</u>
Russell-Standard Corp.	\$45,853.30

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Thomas Smith made a motion second by Thomas Theis awarding the seal coat to Russell Standard in the amount of \$45,853.30 and the paving to Tresco Paving in the amount of \$64,880.00 with Victor Paving as a backup in the amount of \$70,586.50 contingent upon review by Mr. Campfield and Mr. Bove. Motion carried.

Thomas Theis made a motion second by Todd Bartlow to send Scott Sistek and Jeff McLaughlin to the PSAB Conference and Dean Clark as possible attendee. Motion carried with Thomas Smith voting no.

Thomas Theis made a motion second by Thomas Smith to advertise the Community Yard Sale. Motion carried.

Thomas Theis made a motion second by Linda Echard removing Melvin F. Steele, Jr. from the Vacancy Board. Motion carried.

Todd Bartlow made a motion second by Linda Echard appointing Melvin F. Steele, Jr. to the Zoning Hearing Board. Motion carried.

Linda Echard made a motion second by Todd Bartlow appointing Donna Bailey to the Vacancy Board. Motion carried.

Todd Bartlow made a motion second by Thomas Smith approving Theis subdivision plan. Motion carried with Thomas Theis abstaining.

Todd Bartlow made a motion second by Dean Clark requesting that the New Stanton Planning Commission and County Planning review and make recommendations on the following areas of the New Stanton zoning ordinance; consider raising the building height in B-1 business districts to 50' not including parapets; requiring fire lanes similar to those found in the Hempfield Township Zoning Ordinance; and review parking requirements; lowering hotel parking requirements from 1.5 to 1 per room; maintaining 1 space per employee on the largest shift, requiring 1 parking space per 65 square foot of conference room space, adopting shared parking similar to those found in the Hempfield Township Zoning Ordinance. Motion carried.

Council discussed the water issue in Chanticleer and that the cost would be approximately \$27,000.00 to fix the issue and that there was no money in the budget for the repair. Mr. Campfield suggested that a meeting take place between the property owners, the Borough and Mr. Pillsbury.

Todd Bartlow made a motion second by Brandon Clawson authorizing the Personnel Committee to hire a Summer Laborer for Public Works. Motion carried.

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Council had some discussion on the Borough signs and that there needs to be a message on the signs at all times.

Todd Bartlow made a motion second by Brandon Clawson to purchase a welder/generator as described. Motion carried.

Reports

Administrative

Borough Manager

Jeffrey McLaughlin

Mr. McLaughlin addressed Council about having a Personnel Committee meeting and interviewing candidates for Park Maintenance Person.

Mr. McLaughlin stated that grass cutting will begin this Thursday.

Mr. McLaughlin stated that we are looking at April 23rd and April 30th as dates for the Boot Camp for newly elected officials with a cost of \$100 per person.

Mr. McLaughlin addressed Council about CPR and First Aid and we are looking at May 10th for the class from 6:00 p.m. to 9:00 p.m.

Mr. McLaughlin addressed Council about the Westmoreland County Boroughs Association Banquet on Friday, April 29th at Lakeview Lounge.

Solicitor

John Campfield

Mr. Campfield stated other than what was discussed, a reminder the Borough needs to update the child safety policy for employees and volunteers before July 1st. Things were sent down last year on this.

Engineer

Emil Bove/Bove Engineering

Mr. Bove stated that he did not have anything additional to discuss.

Fire Department

Thomas Theis

Councilman Thomas Theis reported that the Fire Department had a good gun bash. They made more money this year than they did last year.

Recreation Board

Nicholas DeSantis

Mayor DeSantis stated that the background checks State Police, Child Abuse clearance, and FBI checks. Council had some discussion on whether or not the security clearances needed done every year.

PennDot

Dean Clark

Councilman Dean Clark updated Council on what Penn Dot has been doing and about the pole that fell and others that may need replaced.

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Personal & Human Resources

Scott Sisteck

Council President Scott Sisteck stated that it was reported earlier that a Park Maintenance Person was hired and what needs to be done for hiring a part-time laborer.

Public Works

Dean Clark

Councilman Dean Clark stated that we the vestibule is up and they are continuing with repairing the catch basins.

Councilman Todd Bartlow stated that the meeting on State Police Coverage will be here tomorrow with the DCED.

Building & Real Estate

Linda Echard

Councilwoman Linda Echard addressed Council about the carpet that she had brought in and the size is a 10' x 6'. Council had a brief discussion about the rug.

Todd Bartlow made a motion second by Brandon Clawson allotting \$1,200 for the purchase of two (2) logo rugs. Motion carried.

Councilwoman Linda Echard updated Council on the different options for the old municipal building.

Workplace Safety

Jeffrey McLaughlin

Mr. McLaughlin stated that they talked about CPR classes. Mr. McLaughlin stated that Mr. Theis suggested an AED and I have checked and you are looking at approximately \$1200.00. Council President said to check with Brandon Simpson.

Finance

Scott Sisteck

Council President read the following financial report for the month of March.

Checkbook	\$462,773.02
Savings	\$323,377.44
Taxes	\$ 16,654.17

Comprehensive Plan

Linda Echard

Councilwoman Linda Echard updated Council on what has been taking place with the Comprehensive Plan.

Announcements

PSAB Boot Camp – Saturdays, April 23rd and 30th – 9 a.m. – 4 p.m. at the Municipal Building

WCBA Annual Banquet April 29th -7 p.m. at Lakeview

G Conference at Mennonite Camp – Laurelville – May 19 – 21

New Stanton Community Yard Sale – June 4

New Stanton Community Picnic – August 6

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Councilman Thomas Smith asked about the parking issue for the Fire Department and the Sewage issue on Broadview Road.

Councilman Thomas Smith asked about the Proclamation for the Rollin Oldies.

Executive Session

Personnel

Dean Clark made a motion to go into executive session at 10:29 p.m.

Thomas Smith made a motion to come out of executive session at 11:17.

Todd Bartlow made a motion to adjourn at 11:17 p.m.

Respectfully submitted,

Mary Ann Roll

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