

New Stanton Borough Council meeting

April 1, 2015

Council President Scott Sisteck called the April 1, 2015 Council meeting to order at 7:03 p.m. The meeting was held at the Municipal Building, 451 North Center Avenue, New Stanton, Pennsylvania. A Prayer and the Pledge of Allegiance were recited.

Council members present were Linda Echard, Scott Sisteck, Wilbur Bussard, Brandon Clawson, Todd Bartlow, Dean Clark and Thomas Smith. Also present Borough Manager Jeffrey McLaughlin, Borough Solicitor John Campfield, Engineer Emil Bove of Bove Engineering, and Code Enforcement Officer Melvin F. Steele. Mayor Nicholas DeSantis was absent.

Approval of Bills & Minutes

Wilbur Bussard made a motion second by Dean Clark to pay the bills in the amount of \$30,719.82. Motion carried.

Thomas Smith made a motion second by Linda Echard to approve the minutes from the March 5, 2015 Council meeting. Motion carried.

Council President stated that Council had an executive session before the meeting on matters of Real Estate. Brandon Clawson made a motion to go into executive session at 6:39 p.m. Brandon Clawson made a motion to come of executive session at 7:02 p.m.

Council Additions to Agenda

Councilman Clark added three items to the Municipal building. Councilwoman Echard added window treatments under various items under the Municipal building. Mr. McLaughlin added cabling and alarm system.

Public Comment-Agenda items only

There was no public comment

Agenda

Council President stated that there was a public hearing before the Council meeting on a zoning map change.

Wilbur Bussard made a motion second by Dean Clark adopting Ordinance 2015-249 on a zoning map change on the Penallen property. Motion carried.

Mr. Bove addressed Council on the UPS Site Plan.

Maria Bolechowski from True Star Energy addressed Council about the plan for the CNG pumps for UPS.

Thomas Smith made a motion second by Brandon Clawson to approve the UPS Site Plan contingent upon both L & I and electrical approval. Motion carried.

Councilman Clark updated Council on the change orders that were presented to the Architect.

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Wilbur Bussard made a motion second by Dean Clark approving the change orders on the building. Motion carried.

Brandon Clawson made a motion second by Linda Echard accepting Tennis Roofing and Asphalt for the roofing contract at a price of \$10,200.00 for the roof with the Borough Public Works employees removing the ballast. Motion carried.

Councilman Clark addressed Council about receiving the certificates of substantial completion from all four contractors.

Dean Clark made a motion second by Linda Echard to sign the substantial completion certificates from all four contractors contingent upon notification from Bob Lettrich that the release of liens has been obtained. Motion carried.

Councilwoman Linda Echard addressed Council about window coverings for the new addition. After some discussion Councilwoman Echard stated that she would get some ideas and pricing for window coverings.

Borough Manager Jeff McLaughlin addressed Council about the cabling and alarm system on the new building.

Wilbur Bussard made a motion second by Dean Clark to award the computer and telephone cabling to David Davis Communications for \$3,300.

Borough Manager Jeff McLaughlin addressed Council about the alarm system for the new building with the lowest quote being \$3,180.00 from Security Systems of America with a monthly monitoring fee of \$21.95 a month.

Brandon Clawson made a motion second by Todd Bartlow to purchase the alarm system from Security Systems of America for \$3,180.00 with a monthly monitoring fee of \$21.95 contingent upon receiving our occupancy permit. Motion carried.

Emil Bove addressed Council about the 2015 road projects as well as the project that Hunker Borough has.

Borough Manager Jeff McLaughlin stated that we had talked about doing the drainage work that needs done in conjunction with the road project in house and I have done some research on getting our Public Works Employees certified in flagging.

Brandon Clawson made a motion second by Thomas Smith to have Jimmy, Steven, and Jeff to get certified in flagging. Motion carried.

Wilbur Bussard made a motion second by Todd Bartlow to use the list provided by Mr. Bove minus items to be done in house adding the Hunker Borough project along with an agreement from Hunker to be advertised and opened at the May 7, 2015 meeting. Motion carried.

Council had some discussion on the Sidewalk Maintenance Agreement and Resolution with PennDot.

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Dean Clark made a motion second by Wilbur Bussard approving the Sidewalk Maintenance Agreement and Resolution #2015-806 with Penn Dot. Motion carried.

Dean Clark made a motion second by Brandon Clawson approving the Traffic Maintenance Agreement and Resolution #2015-807 with PennDot. Motion carried.

Thomas Smith made a motion second by Dean Clark approving the South Rachel Drive Maintenance Agreement and Resolution #2015-808 with PennDot. Motion carried.

Thomas Smith made a motion second by Wilbur Bussard to transfer a \$5,000 contribution to the Recreation Board account. Motion carried.

Council had a brief discussion on the 1986 Chevy truck.

Thomas Smith made a motion second by Brandon Clawson to sell the Chevy truck for the bid price of \$3,601.00. Motion carried.

Reports

Administration

Code Enforcement

Melvin F. Steele, Jr.

Mr. Steele stated that he had nothing to report on at this time.

Borough Manager

Jeffrey McLaughlin

Mr. McLaughlin gave Council a copy of his report and brought Council up to date on some of the items on his report.

Solicitor

John Campfield

Mr. Campfield stated that there are some new laws on Child Abuse and Criminal Background checks and will send down more information on this new law.

Engineer

Emil Bove-Bove Engineering

Mr. Bove addressed Council about a Public Notice that the Borough received. This is a public notice that there will be a comment period for the Interchange Project.

Mr. Bove stated that we received emails from an Environmental Service Company about the alley behind the BP Gas Station. On the tax map it shows a 20 foot right of way. This company is trying to get permission to put monitoring wells on it. The adjoining property owners own up to the middle of the alley if the Borough has no interest in it. Mr. Campfield stated that there is a list of all streets and alleys in the Borough.

Thomas Smith made a motion second by Dean Clark giving approval to the Environmental Service Company to install monitoring wells provided that we can determine whether or not the alley belongs to the Borough. Motion carried.

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Business

Fire Department Liaison

Wilbur Bussard

Councilman Bussard turned the floor over to the Fire Chief Robert Cammarata.

Mr. Cammarata gave the Fire Department report for March 2015. Mr. Cammarata stated that they are preparing for an ISO Audit which will be done on May 14, 2015. Mr. Cammarata addressed Council about the purchase of a used ladder truck.

Brandon Clawson made a motion second by Wilbur Bussard authorizing Mr. Campfield to work with Mr. Cammarata and the Solicitor from that Municipality to work out an agreement for the purchase of the ladder truck not to exceed \$70,000.00. Motion carried.

Municipal Building

Dean Clark

Councilman Clark updated Council on the new building and where we stand.

Personnel

Scott Sistik

Councilman Brandon Clawson stated that Jeff is working on putting a plan together on the retirement of our Public Works Supervisor and what Public Works will look like.

Councilman Thomas Smith stated that the piece of playground equipment that is next to Pavilion C needs fixed. We need to either fix it or take it out.

Thomas Smith made a motion second by Dean Clark to have the piece of playground equipment repaired not to exceed \$3,000.00. Motion carried.

Building & Real Estate

Linda Echard

Councilwoman Echard stated that we made some really good decisions and we will have a facility that we can be proud of and the public can enjoy for many years.

Finance

Scott C. Sistik

Council President read the following finance report for March.

Checkbook	\$361,240.71
Savings	\$430,987.12
Taxes	\$ 55,388.27

Comprehensive Plan

Linda Echard

Councilwoman Echard brought Council up to date on the Comprehensive Plan.

Council President read a thank you card from the Senior Citizens of New Stanton.

Announcements

PSAB Annual Conference April 26-29 – Lancaster, PA

WCBA Annual Banquet May 1st – 7PM Lakeview Lounge

Ethics forms due May 1st

G-14 Conference May 7-9 Mennonite Camp

Community Yard Sale June 6th

Community Picnic August 1st

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Opportunity for Public Comment

There was no public comment.

Executive Session

Todd Bartlow made a motion to go into executive session at 10:07 p.m.

Brandon Clawson made a motion to come out of executive session at 10:51 p.m.

Brandon Clawson made a motion to adjourn the meeting at 10:51 p.m.

Respectfully submitted,

Mary Ann Roll

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Secretary