

Council Members

President *Jeffrey Kerr*
Vice President *Edwina Zack*
President Pro-Tem *Todd Bartlow*
Councilperson *Timothy Seale*
Councilperson *Raymond Strosko*

Mayor

Tom Smith

Other Officials

Tax Collector *Heather Clawson*

Prayer & Pledge of Allegiance

Call to Order Regular Council Meeting - Council President

Approval of Bills as of Jan. 29, 2024 in the Amount of: \$145,056.22

Approval of Minutes of January 2, 2024

Bid Opening: Sandworks Bridge Project

*****3 Minute Time Limit*****

Opportunity for Public Comment - Items not on the Agenda

"...the board or council of a political subdivision ... shall provide a reasonable opportunity at each advertised regular meeting or advertised special meeting for residents of the political subdivision ... or for the taxpayers of the political subdivision ... to comment on matters of concern, official action or deliberation which are or may be before the board or council prior to taking official action. The board or council has the option to accept all public comment at the beginning of the meeting." [This comment period may be deferred to the next public meeting of the board if there is insufficient time to hear such comments.]

Opportunity for Public Comment - Agenda Items Only

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Agenda

- 1 Discussion and/or Deliberation and/or Official Action Awarding the Sandworks Bridge Project
- 2 Discussion and/or Deliberation and/or Official Action to Adopt Resolution 2024-_____ Accepting the Resignation of Edward Lucas from Council
- 3 Discussion and/or Deliberation and/or Official Action on Resolution 2024-_____ to Increase the Pay of Zoning Hearing Board Members
- 4 Discussion and/or Deliberation and/or Official Action to Advertise Ordinance 2024-_____ to Pay Planning Commission Members
- 5 Presentation by Prospective Council Members
- 6 Discussion and/or Deliberation and/or Official Action on Res. 2024-_____ Appointing _____ to Council
- 7 Discussion and/or Deliberation and/or Official Action on Res. 2024-_____ Appointing _____ to Council
- 8 Discussion and/or Deliberation and/or Official Action on Res. 2024-_____ Appointing _____ to the Planning Commission
- 9 Discussion and/or Deliberation and/or Official Action on Res. 2024-_____ Appointing _____ to the Planning Commission
- 10 Discussion and/or Deliberation and/or Official Action to Hire A&B Accounting and Tax Services, LLC (Formerly Henninger Accounting Services) to Perform the 2023 Borough and Tax Collector Audits at a Cost of \$8,500
- 11 Discussion and/or Deliberation and/or Official Action to Hire Widmer Engineering at 2024 Rates as the Borough Engineer
- 12 Discussion and/or Deliberation and/or Official Action to Advertise for Bids for Shrader Hollow, Stratford Court and Hill St. Paving
- 13 Discussion and/or Deliberation and/or Official Action to Award Thermoplastic Stop Bars to Paving Marking Contractor (PLP Co.) Arona Road / Shrader Hollow Lone Painting Scope of Work

- 14 Discussion and/or Deliberation and/or Official Action to Adopt Resolution 2024-_____ to Apply for a Grant from the PA Department of Conservation and Natural Resources
- 15 Discussion and/or Deliberation and/or Official Action to have a Building-Wide Asbestos Analysis of the New Stanton Fire Station
- 16 Discussion and/or Deliberation and/or Official Action to Install and Monitor GPS in Borough Public Works Trucks
- 17 Discussion and/or Deliberation and/or Official Action Regarding Borough Requirements for Paving Repairs by Utility Companies
- 18 Discussion and/or Deliberation and/or Official Action Readvertising New Planning Commission Meeting Date for February
- 19 Discussion and/or Deliberation and/or Official Action to Have the Borough Pay for Representative(s) to Attend the PSAB Annual Conference
- 20 Discussion and/or Deliberation and/or Official Action Authorizing a Plaque and a \$100 Gift Card for Former Solicitor John Campfield
- 21 Discussion and/or Deliberation and/or Official Action to Purchase Embroidered Jackets, Shirts or Pins for Councilmembers
- 22 Discussion and/or Deliberation and/or Official Action on Whether to Hold Easter Egg Hunt
- 23 Discussion and/or Deliberation and/or Official Action to Designate April 2024 as *Pennsylvania 811 Safe Digging Month*
- 24 Reminder: PA Ethics Forms are Due 5/1/24

Administrative

Planning Commission Liaison

Tim Seale

Manager

Jeff McLaughlin

Code Enforcement Officer

Mark Cypher

Solicitor

Alexander Brown

Engineer

Steve Eby

Council of Govts. Formation

Jeff Kerr & Jeff McLaughlin

Business

Fire Dept. Liaison

Tim Seale

Council President

Jeffrey Kerr

Mayor

Thomas Smith

Council Committees

Administration/Personnel

Jeff Kerr, Chair

Todd Bartlow

Tim Seale

Parks & Recreation

Jeff Kerr, Chair

Todd Bartlow

Andy Bowen, Team Member

Cory Thoma, Team Member

Community Engagement Team

Edwina Zack, Chair

Andy Bowen, Team Member

Cory Thoma, Team Member

Workplace Safety

Jeff Kerr, Chair

Barry Smith

Staff

Finance

Todd Bartlow, Chair

Jeff Kerr

Edwina Zack

Public Works Liaison

Jeff Kerr

Additional Opportunity for Public Comment

Future Meetings

Council

February 20, 2024, 6 PM (If necessary)

March 5, 2024, 6 PM

Zoning Hearing Board

February 12, 2024, 7 PM (If necessary)

Planning Commission Meeting

February 14, 2024, 7 PM (If necessary)

Adjournment

New Stanton Borough
Transaction List by Vendor
January 1 - 29, 2024

Name	Memo	Debit
<u>AERIAL TESTING COMPANY</u>		
2001 KME	Device & Inspection Testing	\$ 1,495.00
	Ladder Testing	\$ 495.00
	4 Heat Labels	\$ 8.00
	Fuel Surcharge	\$ 50.00
		\$ 2,048.00
<u>AM TRUST</u>		
	2024 Workmen's Compensation	\$ 14,568.00
		\$ 14,568.00
<u>AMAZON</u>		
	2 LED Work Lights for Trucks	\$ 59.98
	12-Led Rechargeable Spotlight	\$ 39.99
	3'x10' Rug	\$ 79.99
	Candy	\$ 24.76
	12pk Note Pads	\$ 14.99
	Candy	\$ 24.23
	Tape Dispenser	\$ 5.14
	T-shirts & Sweatshirts for P.W.'s	\$ 230.29
	Shovel Holder for Truck	\$ 26.60
		\$ 505.97
<u>CENTURY INSURANCE CONSULANTS</u>		
	2024 Insurance	\$ 28,402.00
		\$ 28,402.00
<u>COMCAST</u>		
	Office Internet	\$ 142.94
	Park Internet	\$ 128.38
		\$ 271.32
<u>COMPASS MINERALS</u>		
Road salt	23.46 Tons	\$ 1,991.52
	22.83 Tons	\$ 1,938.04
	23.63 Tons	\$ 2,005.95
	23.54 & 22.60 Tons	\$ 3,916.82
	22.00 & 22.90 Tons	\$ 3,811.56
		\$ 13,663.89
<u>DOING BETTER BUSINESS</u>		
Copier	12/24/2023 - 1/23/2024	\$ 149.10
	11/24/2023 - 12/23/2023	\$ 282.17
		\$ 431.27
<u>DONAHUE'S INC.</u>		
	Yearly Heater Checkup	\$ 400.00
		\$ 400.00
<u>FAMILY CHIROPRACTIC</u>		
Trevor	DOT Physical	\$ 75.00
		\$ 75.00
<u>INDEED, INC</u>		
	Advertise for P.W.'s laborer	\$ 170.80
		\$ 170.80
<u>JOHN BARNES</u>		
	Reimbursement (Used Personal Credit Card)	\$ 126.60
		\$ 126.60

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Transaction List by Vendor
January 1 - 29, 2024

Name	Memo	Debit
<u>JOHN CAMPFIELD</u>		
	December	\$ 204.75
		<u>\$ 204.75</u>
<u>JOHN CRIVELLA</u>		
	January 2024	\$ 225.00
		<u>\$ 225.00</u>
<u>KGD CONTRACTING, INC.</u>		
	1st Payment for Splash Pad	\$ 45,588.00
		<u>\$ 45,588.00</u>
<u>LINDA BROWN FLORAL</u>		
	Flowers for Linda Echard's Funeral	\$ 111.30
		<u>\$ 111.30</u>
<u>MACK TOOLS</u>		
	Air Nozzle for Wall Painting	\$ 49.99
		<u>\$ 49.99</u>
<u>MASON CASORIO</u>		
	January Cell Phone	\$ 25.00
		<u>\$ 25.00</u>
<u>MEIT</u>		
<i>employee insurance</i>	February 2024	\$ 3,487.24
		<u>\$ 3,487.24</u>
<u>MEYER, DARRAGH, BUCKLER, BEBENEK AND ECK</u>		
<i>Attorney Brown</i>	Stipkovic	\$ 316.82
	Misc. Items	\$ 1,983.40
		<u>\$ 2,300.22</u>
<u>MURRAY AUTO ELECTRIC</u>		
2012 Ford F-550	Repair Salt Spreader	\$ 302.00
		<u>\$ 302.00</u>
<u>NS VOL. FIRE DEPT</u>		
	Yearly Allotment	\$ 12,000.00
		<u>\$ 12,000.00</u>
<u>PA STATE ASSOC OF BOROS</u>		
	Jeff Kerr Attendance at PSAB Boot Camp	\$ 125.00
		<u>\$ 125.00</u>
<u>PAY PAL</u>		
	Adobe	\$ 21.19
		<u>\$ 21.19</u>
<u>PEOPLES NATURAL GAS</u>		
	318 Paintersville Rd	\$ 227.88
		<u>\$ 227.88</u>
<u>POSTMASTER</u>		
	4 Rolls of 100 Stamps	\$ 272.00
	Postage for Asbestos Test Kit	\$ 1.39
		<u>\$ 273.39</u>
<u>SCHOPPY'S</u>		
	Key to the City Plaque for John Campfield	\$ 117.05
		<u>\$ 117.05</u>
<u>SCHULTHEIS</u>		
	Traffic Signal Center Ave Repair (Sunoco)	\$ 992.20
		<u>\$ 992.20</u>
<u>SCIROTTO CHIROPRACTIC</u>		
	Mason DOT Physical	\$ 95.00
	Mason Fitness Test	\$ 120.00
		<u>\$ 215.00</u>

New Stanton Borough
Transaction List by Vendor
January 1 - 29, 2024

Name	Memo	Debit
SECURITY SYSTEMS OF AMERICA		
2024	Alarm System Monitoring	\$ 276.60
	Park Monitoring	\$ 398.76
		\$ 675.36
THE HIDEAWAY KENNELS		
	Yearly Fee (12 Months @ \$225/Month)	\$ 2,700.00
	Donation	\$ 1,000.00
		\$ 3,700.00
TREVOR GRACE		
	Reimburse for Phone Accessories	\$ 110.21
		\$ 110.21
VERIZON		
	Jeff, John and Trevor Cell Phones	\$ 132.80
		\$ 132.80
Vonage		
	December 2023	\$ 136.71
		\$ 136.71
WEBB'S SERVICE CENTER, INC		
	Engine/13892	\$ 1,865.33
	15 Ford Brush	\$ 267.37
		\$ 2,132.70
WEST PENN POWER		
	Christmas Lights	\$ 10.95
	107 Street Lights	\$ 1,068.57
	Office @ 318 Paintersville Rd	\$ 462.83
	Park Pole Bldg.	\$ 11.26
December	Traffic Light - Penn & S Center Ave	\$ 75.69
January	Traffic Light - Penn & S Center Ave	\$ 76.15
December	Traffic Light - Center & Bair	\$ 42.43
January	Traffic Light - Center & Bair	\$ 79.14
	Flashing Light - Center Ave	\$ 20.39
	Stanwood School Flashing Light	\$ 12.10
	Salt Bin - 201 Post Ave	\$ 48.74
	Rt 119 Lights	\$ 407.03
	Pavilion Lights	\$ 29.07
	Concession Stand	\$ 13.92
	Park Lights	\$ 21.96
		\$ 2,380.23
WEX BANK (SUNOCO)		
	Fuel for Trucks & Equipment	\$ 524.18
		\$ 524.18
WIDMER ENGINEERING CO		
	Mtg. Attendance 12/12/2023	\$ 135.00
	Taco Bell	\$ 225.00
	New Stanton Park Grant	\$ 7,252.50
	Subdivision Drawings	\$ 180.00
	Pennsylvania Ave. Stormwater	\$ 270.00
		\$ 8,062.50
YESTERDAY'S TRACTOR CO		
Boom Mower	Power Steering Pump	\$ 273.47
		\$ 273.47
GRAND TOTAL		\$ 145,056.22

**Borough of New Stanton
Borough Council
New Stanton Council Chambers
January 2, 2023, 6 PM
Minutes of Council Meeting**

Attendance

Councilmembers: Todd Bartlow, Jeff Kerr, Ray Strosko, and Edwina Zack. Also present Mayor Tom Smith via telephone. Absent: Linda Echard.

Also in attendance: Borough Solicitor Alex Brown, Borough Engineer Steve Eby and Borough Manager Jeff McLaughlin.

The Meeting Began at 7 PM.

Pledge of Allegiance

The Pledge was recited.

Prayer

Jeff M. recited a prayer.

Selection of Council Member to Run Election of Officers

Jeff M. stated that since the mayor is not physically present at the meeting, council needs to select someone from amongst themselves to seek nominations for President and Vice President.

Todd made a motion seconded by Jeff K. that Edwina seek the nominations for President and Vice President. Motion passed unanimously.

Nominations for Election of President of Council

Todd nominated Jeff K. to serve as President of Council. There were no other nominations

Todd made a motion seconded by Tim to elect Jeff K. as President of Council. The motion passed with all voting in favor with the exception of Ray who voted *no*.

Nominations for Election of Vice President of Council

Jeff K. nominated Edwina to serve as Vice President of Council. There were no other nominations

Jeff K. made a motion seconded by Todd to elect Edwina as Vice President of Council. The motion passed with all voting in favor with the exception of Ray who voted *no*.

Approval of Bills

Jeff K. asked about the \$535 bill to repair the turn signals on the 2016 Ford Truck. He asked that a history of the repairs on the vehicle be put together for review.

Edwina made a motion seconded by Todd to approve the bills in the amount of \$31,629.17. Motion passed unanimously.

Approval of Minutes of the December 12, 2023 Meeting

Todd made a motion seconded by Edwina to approve the minutes of the December 12, 2023 meeting. Motion passed with all voting in favor with the exception of Tim who abstained.

Opportunity for Public Comment -- Items Not on the Agenda

There were no public comments.

Opportunity for Public Comment -- on Agenda Items Only

There were no public comments.

Agenda

1. Discussion and or Deliberation and/or Official Action to Elect a President Pro-Tem

Tim made a motion seconded by Edwina to elect Todd as the President Pro-Tem. Motion passed with all voting in favor with the exception of Ray who voted *no*.

2. Discussion and/or Deliberation and/or Official Adopting Res. 2024-1051 Accepting the Resignation of Alex Brown as a Member of New Stanton Council

Alex reminded council that they have 30 days to fill the vacant position once the resignation is accepted. If a decision is not made in 30 days, the Vacancy Board would make the decision. If a decision is still not made, it would go to the Westmoreland County Court of Common Pleas.

Edwina made a motion seconded by Todd to adopt Resolution 2024-1051 accepting the resignation of Alex Brown from council. Motion passed unanimously.

3. Discussion and or Deliberation and/or Official Action Adopting Res. 2024-1052 Appointing Edward Lucas to the Unexpired Portion of Alex Brown's Seat or Taking Other Action to Fill the Seat Including Possibly Advertising for It

Edwina made a motion seconded by Ray to appoint Edward Lucas to the unexpired portion of Alex Brown's council seat. Todd asked for discussion

Ed Lucas was in the audience and was invited to speak. Mr. Lucas introduced himself. He stated that he has been a resident of New Stanton and the Stanton Heights neighborhood for 35 years. He said that it is a good community with good people. He worked for the United Parcel Service for 43 years. It is a service industry position so he is used to interacting with people and helping them address problems. He said that that he would like to contribute his talents to the community.

After discussion, motion passed unanimously.

Alex pointed out that before sitting on council Mr. Lucas would have to fill out the Oath of Office and the Oath of Residency and be sworn in. After completing these documents, he would be seated as a council member.

4. Discussion and or Deliberation and/or Official Action to Adopt Bank Resolutions Authorizing New Check Signers

Jeff M. stated that with the resignation of Alex and change in officers he suggested changing who can sign checks.

Todd made a motion seconded by Tim adopting Resolutions 2024-1053 through 2024-1064 authorizing that Jeff K., Todd, Tim and Jeff M. be designated to sign the checks on the borough's 12 accounts. Motion passed unanimously.

5. Discussion and or Deliberation and/or Official Action to Issue the Notice of Award and the Notice to Proceed for the E. Pennsylvania Avenue, E. Post Avenue and Sewickley Street Stormwater Project to G. Salandro Excavating, LLC.

Steve said that the bids had been awarded and the low bid was in order.

Todd made a motion seconded by Tim to issue the Notice of Award and the Notice to Proceed for E. Pennsylvania Avenue, E. Post Avenue and Sewickley Street Stormwater Project to G. Salandro Excavating, LLC in the amount of \$217,778. Motion passed unanimously.

6. Discussion and/or Deliberation and/or Official Action to Issue the Notice of Award and Notice of Proceed for the Park Splash Pad Contract to KGD Contracting, Inc.

Ray made a motion seconded by Todd to issue the Notice of Award and Notice to Proceed for the Park Splash Pad contract to KGD Contracting in the amount of \$202,090. Motion passed unanimously.

7. Discussion and or Deliberation and/or Official Action to Approve the 1st Drawdown Request from KGD Contracting, Inc. for the Park Splash Pad

Steve said that the contract will be broken down into 3 payments. The first two payments would each be for 45% with the final payment being for 10% when the project is completed.

Steve asked who would be on a committee that he would consult regarding the different features, drawdown requests, etc. He said that Connellsville has also ordered a splash pad and the borough may want to swap interchangeable features with them periodically so that the features are not the same year after year.

Jeff M. reminded Jeff K. that as President it is his prerogative to select the membership of the various borough committees.

Ray made a motion seconded by Todd to approve drawdown #1 in the amount of \$45,588 to KGD Contracting, Inc. for the Park Splash Pad. Motion passed unanimously.

8. Discussion and or Deliberation and/or Official Action Authorizing the Advertising of Bids for Sandworks Road Bridge with Bids Due on February 6, 2024 the Date of the Next Council Meeting

Steve said that he would bid out this project two ways: replacing the deck or replacing the entire bridge with a new culvert. Council could then make a decision on which design it would want to go with.

Todd made a motion seconded by Edwina to advertise for bids for Sandworks Road and to have the bids due on February 6, 2024 the date of the 1st meeting in February. Motion passed unanimously.

9. Discussion and or Deliberation and/or Official Action to Approve the 2022 Borough and Tax Collector Audits

Ray made a motion seconded by Todd to accept the 2022 Borough and Tax Collector audits. Motion passed with all voting in favor with the exception of Tim who abstained.

10. Discussion and or Deliberation and/or Official Action to Hire Henninger Accounting Services to Perform the 2023 Borough and Tax Collector Audits

Jeff M. stated that Henniger is undergoing a name change and will be submitting a proposal as soon as they receive their new letterhead, so Jeff M. suggested tabling consideration of this item until receipt of the proposal.

Edwina made a motion seconded by Todd to table action on the auditing proposal for the 2023 borough and tax collector audits. Motion passed unanimously.

11. Discussion and or Deliberation and/or Official Action to Accept Westmoreland County Audit of Borough Tax Collector 3/1/22 – 2/28/23

Tom made a motion seconded by Edwina to accept the Westmoreland County audit of the borough tax collector from March 1, 2022 through February 28, 2023. Motion passed with all voting in favor with the exception of Tim who abstained.

12. Discussion and or Deliberation and/or Official Action to Appoint The Hideaway Kennels as Animal Control Officer for 2024

Todd made a motion seconded by Edwina adopting the 2024 Animal Control contract with The Hideaway Kennels including a \$75 a month increase from \$150 a month to \$225 a month. Motion passed unanimously.

12a. Discussion and or Deliberation and/or Official Action to Assist The Hideaway Kennels with Care of Stray and Abandoned Dogs Found in the Borough

Note: This agenda item was not numbered, so it was dubbed 12a.

In response to the discussion at the last meeting, Jeff M. reached out to The Hideaway Kennels regarding an accident involving a vehicle that was transporting 9 dogs. The Hideaway Kennels was called to the accident and took the dogs, many of which were sick, into their care. They reported that they had incurred thousands of dollars in costs and, at the last meeting, council had expressed an interest in possibly helping to defray some of the

costs. The Hideaway Kennels put together a letter about the situation which was provided to council.

Ray gave more details about the accident and said that the fire department discussed helping out, but wasn't sure if they did.

Edwina made a motion seconded by Todd to give \$1,000 to The Hideaway Kennels to help defray the costs that they incurred caring for the dogs found at the accident scene. Motion passed with all voting in favor with the exception of Jeff K. who voted *no*.

13. Discussion and or Deliberation and/or Official Action to Amend the Intergovernmental Agreement Between New Stanton and Hunker Borough for 2024, Increasing the Public Works Hourly Employee Rate that is Charged to Hunker Borough from \$32 to \$33 Regular Time and from \$42 to \$43.50 for Overtime

Jeff M. said that he e-mailed Hunker to make them aware that a rate increase for 2024 is being considered, but he has not heard back.

Alex suggested that this be passed as a resolution because it is an Intergovernmental Agreement.

Ray made a motion seconded by Todd to adopt Resolution 2024-1065 amending the Intergovernmental Agreement with Hunker to reflect an increase in the Public Works hourly employee rate that is charged to Hunker Borough from \$32 to \$33 regular time and from \$42 to \$43.50 for overtime. Motion passed unanimously.

14. Discussion and or Deliberation and/or Official Action on Resolution 2023-_____ Appointing _____ to the Planning Commission

Jeff M. reported that no one has expressed an interest in serving on the Planning Commission.

It was agreed to put the idea of compensating Planning Commission members on next month's agenda for consideration.

Todd made a motion seconded by Ray to table the resolution appointing someone to the Planning Commission. Motion passed unanimously.

15. Discussion and or Deliberation and/or Official Action on Resolution 2023-1066 Appointing Donna Bailey as Chair of the Vacancy Board

Alex explained that the Vacancy Boards's purpose is to meet in the event that council is deadlocked on selecting someone to fill an available council seat. The board is made up of council plus one additional individual who would break a tie in the event that council's vote was evenly split.

Jeff M. stated that Donna Bailey has served as the Chair of the Vacancy Board in the past although she has never had to participate in appointing a new councilmember.

Tim made a motion seconded by Todd adopting Resolution 2023-1066 appointing Donna Bailey as Chair of the Vacancy Board. Motion passed unanimously.

16. Discussion and or Deliberation and/or Official Action to Pay the Fee for Interested Borough Officials to Attend the PSAB Boot Camp

Ray made a motion seconded by Todd to have the borough pay for members interested in attending the Pennsylvania Stated Association of Boroughs Boot Camp for Newly Elected Officials. Motion passed unanimously.

Reports

Administrative

Planning Commission's Report

Jeff M. stated that the commission did not meet in December.

Code Enforcement Report

Jeff M. referred to Mark's report which was provided to council.

Edwina mentioned that there is an abandoned car located near the intersection of Arona and Center Avenue. She suggested contacting the state police.

Jeff K. asked if there were any further updates on code enforcement. Jeff M. stated that he met with Mark Cypher and encouraged him to file with the magistrate against the owner of a property on Water St. The property has been vacant and poorly maintained for years. Jeff M. also reported about a property on Arona Road that has been in front of the magistrate for approximately two years. Jeff M. stated that another hearing on the property is set for this March, but Jeff M. stated that the property owner recently passed away.

Borough Manager's Report

Jeff M. reported that:

- Mason Casario's start date with Public Works is January 8th.
- If council decides to hold the Easter Egg Hunt this year, decisions will need to be made at the next meeting. Traditionally the Egg Hunt is on Palm Sunday, which this year is on March 24th.
- *Bathrooms Closed for the Season* signs have been installed at the entrance to the park.
- Jeff M. gave an overview for Tim and Ed's benefit regarding the multi-municipal group that has been meeting regarding the formation of a UCC Appeals Board as well as the possible formation of a Council of Governments (COG).

Solicitor's Report

Alex said that he is looking forward to working with council.

He said that he and his boss have entered their Record of Appearance with the court in the Stipkovic matter and that he will be the primary on the case. He said that the next step in the case would be the selection of dates for parties to submit their written legal arguments.

There was a discussion about recognizing John Campfield.

Engineer's Report

No report.

Personnel

Alex suggested that Jeff M. give an update on the next several items since there are currently no committees.

Jeff M. reiterated that Mason Casario would be starting on January 8th.

Public Works/MS4 & Parks

Jeff M. said that the Public Works crew was out salting over the weekend. He reported that the upper gate will be left open at the park during the winter while the lower gate remains closed. This will allow for more parking for those who go to the park to walk.

Community Betterment

Jeff M. stated that the next event would be the Easter Egg Hunt.

Workplace Safety Committee

Jeff M. said that he will be scheduling the meeting for January. He stated that he submitted the information regarding the 2023 Safety Committee to the Department of Labor and Industry and the 5% discount on the workers' compensation insurance was approved for 2024.

Finance Report

Jeff M. reviewed the financial report: as of December 27, 2023, there was a checking balance of \$978,417.75; the total of all savings accounts was \$856,375.64 and the taxes remitted from December 1, 2023 through December 27, 2023 were \$14,200.28.

Fire Department Liaison

There was a discussion about the Fire Department Liaison Report. Alex stated that one of the new president's duties is to select which committees he wants, what the names of the committees will be and who will be on the committees. He stated that the new president, for example, could decide not to have a fire department liaison.

Council President

Jeff K. stated that he will be putting together the committees. He will be phoning the members to get an idea of which committees they would be interested in.

Mayor

The mayor wished everyone a safe and happy new year and said that the first meeting of the year was very good and hoped for similar meetings in the future.

Additional Opportunity for Public Comment

Steve reminded council about the \$250,000 grant that the borough received for the fire department. He stated that the grant is for three years and that it has been almost a year since the borough was awarded the grant. He said that if the borough doesn't have enough money for the entire project, council should determine what can be done with the money.

Jeff K. asked if the money can only be used for new construction. Steve said if we decide to do some sort of renovation with the money he would check with the state to see if that would be okay.

Jeff M. pointed out that the council decided to hold off on expending the \$250,000 grant until receiving word on a grant request that was submitted to the Department of Agriculture, which Congressman Guy Reschenthaler suggested.

Steve said it takes a while to get approval about spending so he wanted to remind council.

Announcements

Jeff K. stated that if necessary, the second meeting of the month will be on January 16, 2024 otherwise the next meeting will be on February 6, 2024 at 6 PM. The Zoning Hearing Board and Planning Commission meetings for January are canceled due to no business.

Adjournment

Todd made a motion seconded by Edwina to adjourn the meeting at 7:22 PM. Motion passed unanimously.

Respectfully submitted,

Jeffrey McLaughlin
Secretary

RESOLUTION 2024-_____
INCREASING COMPENSATION OF ZONING HEARING BOARD MEMBERS

Whereas, New Stanton Borough Council seeks to incentivize residents of New Stanton to seek appointment to or participate as members of the Borough's Zoning Hearing Board.

Whereas, New Stanton Borough Council recognizes that it has the power, via Ordinance § 27-703(4), to "fix" the amount of "compensation" paid to the Borough's Zoning Hearing Board members "for the performance of their duties" so long as that amount "does not exceed the rate of compensation authorized to be paid to the members of the Borough Council." Ord. § 27-703(4).

Whereas, the above power that New Stanton Borough Council may exercise to compensate the members of the Borough's Zoning Hearing Board stems from and complies with 53 P.S. § 10907 of Pennsylvania's Municipalities Planning Code.

Whereas, the members of the Borough's Zoning Hearing Board are only paid \$10 per meeting, an amount that New Stanton Borough Council acknowledges is insufficient in light of the importance of the work those members perform.

Whereas, New Stanton Borough Council desires to increase the per-meeting compensation paid to the members of the Borough's Zoning Hearing Board.

Now, therefore, be it resolved, that New Stanton Borough Council shall compensate the members of the Borough's Zoning Hearing Board \$_____ per Zoning Hearing Board meeting that each member attends, but only to the extent that said compensation does not exceed \$1,200 per year.

Enacted this ____ day of _____, 2024, by the Borough Council of the
Borough of New Stanton, Westmoreland County, Pennsylvania.

THIS RESOLUTION SHALL TAKE EFFECT IMMEDIATELY

THE BOROUGH OF NEW STANTON

By: _____
President, New Stanton Borough Council

ATTEST: (SEAL)

Secretary-Treasurer

Date: _____

CERTIFICATION

I, Jeffrey McLaughlin, duly qualified Secretary-Treasurer of the Borough Council of the Borough of New Stanton, Westmoreland County, Pennsylvania, do hereby certify that the attached Resolution No. 2024-_____ is a true and correct copy of the Resolution, duly ordained and enacted by the Borough Council of the Borough of New Stanton, Westmoreland County, Pennsylvania, on the _____ day of _____, 2024.

IN WITNESS WHEREOF, I affix my hand and attach the seal of the Borough of New Stanton, this _____ day of _____, 2024.

Certified to by:

Jeffrey McLaughlin
Secretary-Treasurer

ORDINANCE NO. _____

**AMENDMENT TO NEW STANTON BOROUGH ORDINANCE § 1-703
REGARDING COMPENSATION OF PLANNING COMMISSION MEMBERS**

Whereas, New Stanton Borough Council seeks to incentivize residents of New Stanton to seek appointment as members of the Borough's Planning Commission.

Whereas, New Stanton Borough Council recognizes that the members of the Borough's Planning Commission are not compensated for their service and, currently, are only eligible under Ordinance § 1-703 to "be reimbursed for authorized necessary and reasonable expenses upon presentation to the Borough Council of a verified statement of such necessary and reasonable expenses." Ord. § 1-703.

Whereas, New Stanton Borough Council desires to compensate the members of the Borough's Planning Commission on a per-meeting basis rather than by reimbursing them "for authorized necessary and reasonable expenses" as stated in Ordinance § 1-703.

Whereas, 53 P.S. § 10202 of Pennsylvania's Municipalities Planning Code authorizes municipalities, including New Stanton Borough, to compensate the members of the Borough's Planning Commission so long as the amount of compensation does not exceed the compensation paid to the officials elected to New Stanton Borough Council.

Whereas, New Stanton Borough Council acknowledges that 53 P.S. § 10202 of Pennsylvania's Municipalities Planning Code prohibits New Stanton's elected or appointed officers and New Stanton's employees from receiving additional compensation for service on the Borough's Planning Commission.

Wherefore, New Stanton Borough Council hereby amends Ordinance § 1-703

to state only as follows:

SECTION 1: COMPENSATION. Except for the Borough's elected or appointed officers who also serve on the Planning Commission of the Borough and the Borough's employees who also serve on the Planning Commission of the Borough, all other members of the Planning Commission of the Borough shall be compensated \$_____ per Planning Commission meeting that each member attends, but only to the extent that said compensation does not exceed \$1,200 per year.

SECTION 2: SEVERABILITY. If any sentence, clause, section or part of this ordinance is for any reason found to be unconstitutional, illegal, or invalid, such unconstitutionality, illegality, or invalidity shall not affect or impair any of the remaining provisions, sentences, clauses, sections, or parts of this ordinance. It is the intent of the Borough Council that the remaining provisions of this Ordinance would have been enacted had such unconstitutional, illegal, or invalid sentence, clause, section or part not been included herein.

SECTION 3: REPEALER. All ordinances or parts of ordinances, which are inconsistent herewith, are hereby repealed.

THIS ORDINANCE SHALL TAKE EFFECT IMMEDIATELY.

Ordained and Enacted into law by the Council of the Borough of New Stanton

this _____ day of _____, 2024.

ATTEST:

BOROUGH OF NEW STANTON

Secretary

By: _____
President, New Stanton Borough Council

ATTEST:

APPROVED:

Secretary

Mayor

CERTIFICATION

I, Jeffrey McLaughlin, duly qualified Secretary-Treasurer of the Borough Council of the Borough of New Stanton, Westmoreland County, Pennsylvania, do hereby certify that the foregoing Ordinance No. _____ is a true and correct copy of the original Ordinance No. _____ duly passed and adopted by a majority vote of the Borough Council of the Borough of New Stanton at a duly advertised and convened regular meeting held on the _____ day of _____, 2024, and that the minutes of said meeting showing how each member voted have been duly recorded in the official minutes of said Borough Council and remains in effect as of this date.

IN WITNESS WHEREOF, I affix my hand and attach the seal of the Borough of New Stanton, this _____ day of _____, 2024.

Certified to by:

Jeffrey McLaughlin
Secretary-Treasurer



NEW STANTON

All Roads Lead Home

APPLICATION FOR MUNICIPAL OFFICE

Name: BRANDON CLAWSON

Address: 301 CHANTICLEER CIRCLE NEW STANTON PA 15072

Mailing Address: SAME

Home Phone: _____ Cell Phone: 724 787 0413

How long have you been a resident of the Borough: 16 years

Are you a registered elector of the Borough? Yes ☒ No ☐

If your answer is yes when were you first registered in the borough: 16 years ago

Position for which you are applying: Council

Have you held this position previously? Yes If so, when? _____

Date available for position: AS needed

Do you have any commitments that might affect your ability to fulfill the duties of this position with the Borough? _____

Do you currently hold any other position or office with the Borough? NO

If so, what position _____

JAN 22 AM 7:52

Educational Data

Please list the highest grade completed and degree or diploma received

<u>Number of Years Completed</u>	<u>Degree/Diploma Received and Year</u>	<u>Name and Address of School</u>
<u>4</u>	<u>BSBA</u>	<u>West Virginia University</u>

Military Experience

Were you in the armed forces? Yes _____ No ☒

If Yes, which branch? _____

Dates of duty from and to: _____

Rank at separation and description of duties: _____

Employment History

Please list your present employer or your most recent employer.

May we contact this employer? NO

Employer's Name: _____

Employer's Address: _____ Phone: _____

Dates of Employment: _____

Job Title: _____

Reason for leaving: _____

General Information

Do you believe that you possess special education, training or experience for the position? Yes ☒ No ☐

If so, please describe 10 year Previous Council member

Are you below the age of 18? Yes ☐ No ☒

Do you know of any reason why you cannot perform the essential functions of the position for which you are applying with or without reasonable accommodations?

Yes ☐ No ☒

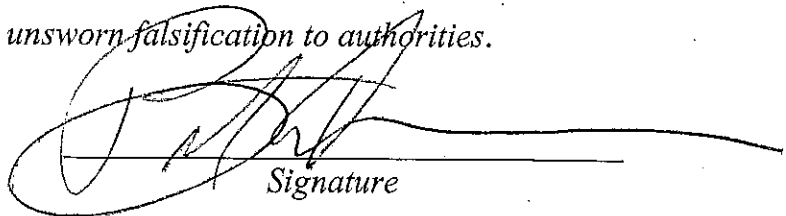
Please describe any accommodations required _____

Have you ever been convicted of a criminal offense? NO Date _____

Place: _____

Nature: _____

I verify that the statements made in the foregoing APPLICATION are true and correct. I understand that false statements herein made are subject to the penalties of 18 Pa. C.S. Section 4904, relating to unsworn falsification to authorities.


Signature

Date: 1/17/24

(Many Borough positions require the filing of a Financial Interest Statement as required by the Pennsylvania Public Officials and Public Employees Ethics Act at least ten (10) days prior to appointment or approval for the position. Please immediately contact the Borough Secretary-Treasurer concerning this requirement.)



NEW STANTON

All Roads Lead Home

APPLICATION FOR MUNICIPAL OFFICE

Name: George S Miller

Address: 122 Park & Pool Road, New Stanton, Pa. 15672

Mailing Address: 122 Park & Pool Road, New Stanton, Pa. 15672

Home Phone: 724-925-3961 Cell Phone: 724-787-5853

How long have you been a resident of the Borough: 16 years?

Are you a registered elector of the Borough? Yes ✓ No

If your answer is yes when were you first registered in the borough: 16 years?

Position for which you are applying: Counsel

Have you held this position previously? No If so, when?

Date available for position: Feb. 2024

Do you have any commitments that might affect your ability to fulfill the duties of this position with the Borough? N/A

Do you currently hold any other position or office with the Borough? No

If so, what position

JAN 5 PM 12:19

Educational Data

Please list the highest grade completed and degree or diploma received

<u>Number of Years Completed</u>	<u>Degree/Diploma Received and Year</u>	<u>Name and Address of School</u>
<u>12</u>	<u>Diploma 74</u>	<u>Hempfield SHS</u>

Military Experience

Were you in the armed forces? Yes _____ No ✓

If Yes, which branch? _____

Dates of duty from and to: _____

Rank at separation and description of duties: _____

Employment History

Please list your present employer or your most recent employer.

May we contact this employer? Yes

Employer's Name: Central Westmoreland CTC

Employer's Address: 240 Arona Rd., New Stanton Phone: 724-925-3532

Dates of Employment: 9/75 to 4/80 and 8/83 to 5/15

Job Title: Maintenance Supervisor

Reason for leaving: Retirement

General Information

Do you believe that you possess special education, training or experience for the position? Yes ☒ No ☐

If so, please describe Supervised Custodial Maintenance Staff, contractors and wrote bids, performed purchases and annual budget

Are you below the age of 18? Yes ☐ No ☒

Do you know of any reason why you cannot perform the essential functions of the position for which you are applying with or without reasonable accommodations?

Yes ☐ No ☒

Please describe any accommodations required N/A

Have you ever been convicted of a criminal offense? No Date _____

Place: _____

Nature: _____

I verify that the statements made in the foregoing APPLICATION are true and correct. I understand that false statements herein made are subject to the penalties of 18 Pa. C.S. Section 4904, relating to unsworn falsification to authorities.

George D. Miller
Signature

Date: January 5th, 2024

(Many Borough positions require the filing of a Financial Interest Statement as required by the Pennsylvania Public Officials and Public Employees Ethics Act at least ten (10) days prior to appointment or approval for the position. Please immediately contact the Borough Secretary-Treasurer concerning this requirement.)



NEW STANTON

All Roads Lead Home

APPLICATION FOR MUNICIPAL OFFICE

Name: Cory Thomas

Address: 109 Edgewood Dr. New Stanton PA, 15672

Mailing Address: 109 Edgewood Dr. New Stanton PA 15672

Home Phone: — Cell Phone: 724-610-6072

How long have you been a resident of the Borough: 5 Y

Are you a registered elector of the Borough? Yes X No —

If your answer is yes when were you first registered in the borough: 2018

Position for which you are applying: COMMITTEES

Have you held this position previously? NO If so, when? —

Date available for position: any

Do you have any commitments that might affect your ability to fulfill the duties of this position with the Borough? N/A

Do you currently hold any other position or office with the Borough? no

If so, what position —

Educational Data

Please list the highest grade completed and degree or diploma received

<u>Number of Years Completed</u>	<u>Degree/Diploma Received and Year</u>	<u>Name and Address of School</u>
<u>4</u>	<u>Bachelors</u>	<u>Washington Jefferson College</u>
<u>7</u>	<u>Ph.D</u>	<u>University of Pittsburgh</u>

Military Experience

Were you in the armed forces? Yes _____ No X _____

If Yes, which branch? _____

Dates of duty from and to: _____

Rank at separation and description of duties: _____

Employment History

Please list your present employer or your most recent employer.

May we contact this employer? yes _____

Employer's Name: Arcadia.io _____

Employer's Address: 711 Atlantic Ave, Boston MA Phone: 724-202-3600

Dates of Employment: 2001-present _____

Job Title: Senior Software Engineer _____

Reason for leaving: none, seeking committee Appt. _____

General Information

Do you believe that you possess special education, training or experience for the position? Yes X No _____

If so, please describe Parent Educator, Engineer

Are you below the age of 18? Yes _____ No X

Do you know of any reason why you cannot perform the essential functions of the position for which you are applying with or without reasonable accommodations?

Yes _____ No X

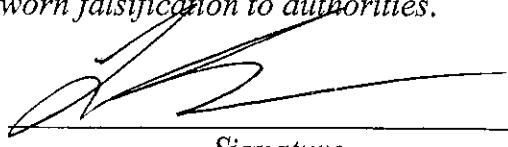
Please describe any accommodations required _____

Have you ever been convicted of a criminal offense? NO Date _____

Place: _____

Nature: _____

I verify that the statements made in the foregoing APPLICATION are true and correct. I understand that false statements herein made are subject to the penalties of 18 Pa. C.S. Section 4904, relating to unsworn falsification to authorities.



Signature

Date: 1/9/24

(Many Borough positions require the filing of a Financial Interest Statement as required by the Pennsylvania Public Officials and Public Employees Ethics Act at least ten (10) days prior to appointment or approval for the position. Please immediately contact the Borough Secretary-Treasurer concerning this requirement.)



NEW STANTON

All Roads Lead Home

APPLICATION FOR MUNICIPAL OFFICE

Name: STEVEN VERITY

Address: 326 Chanticleer Circle

Mailing Address: NEW STANTON PA 15672

Home Phone: Cell Phone: 724-454-6315

How long have you been a resident of the Borough: 20+ yrs.

Are you a registered elector of the Borough? Yes No x

If your answer is yes when were you first registered in the borough:

Position for which you are applying: Council

Have you held this position previously? NO If so, when?

Date available for position: Immediate

Do you have any commitments that might affect your ability to fulfill the duties of this position with the Borough? NO

Do you currently hold any other position or office with the Borough? NO

If so, what position

JAN 12 AM 9:36

Educational Data

Please list the highest grade completed and degree or diploma received

<u>Number of Years Completed</u>	<u>Degree/Diploma Received and Year</u>	<u>Name and Address of School</u>
<u>2 yrs</u> <u>WCC</u>	<u>N/A</u>	<u>WCC</u>
<u>12 yrs</u>	<u>Diploma</u>	<u>Hempfield SR. High</u>

Military Experience

Were you in the armed forces? Yes _____ No X

If Yes, which branch? _____

Dates of duty from and to: _____

Rank at separation and description of duties: _____

Employment History

Please list your present employer or your most recent employer.

May we contact this employer? NO

Employer's Name: Robert James Sales

Employer's Address: BUFFALO NY Phone: 330-423-9116

Dates of Employment: 2015 - Present

Job Title: Sales Manager

Reason for leaving: _____

General Information

Do you believe that you possess special education, training or experience for the position? Yes X No _____

If so, please describe Building relationships with

people and communities is something I have done
Are you below the age of 18? Yes _____ No X All my life.

Do you know of any reason why you cannot perform the essential functions of the position for which you are applying with or without reasonable accommodations?

Yes _____ No X

Please describe any accommodations required _____

Have you ever been convicted of a criminal offense? NO Date _____

Place: _____

Nature: _____

I verify that the statements made in the foregoing APPLICATION are true and correct. I understand that false statements herein made are subject to the penalties of 18 Pa. C.S. Section 4904, relating to unsworn falsification to authorities.


Signature

Date: 1-12-2024

(Many Borough positions require the filing of a Financial Interest Statement as required by the Pennsylvania Public Officials and Public Employees Ethics Act at least ten (10) days prior to appointment or approval for the position. Please immediately contact the Borough Secretary-Treasurer concerning this requirement.)



ACCOUNTING
& TAX SERVICES

A&B Accounting and Tax Services LLC

Certified Public Accountants

Tara L. Button, Certified Public Accountant

Gerald E. Abel, Accountant / AFSP

Coleen Scaffardi, Accountant / AFSP

January 18, 2024

Members of Council
Borough of New Stanton
PO Box 375
New Stanton, PA 15672

We are pleased to confirm our understanding of the services we are to provide Borough of New Stanton for the year ended December 31, 2023.

Audit Scope and Objectives

We will audit the balance sheet, statement of revenues and expenditures, debt statement, and statement of capital expenditures, which collectively comprise the Municipal Annual Audit and Financial Report, per the requirements of the Department of Community and Economic Development (DCED) of the Borough of New Stanton for the year ended December 31, 2023.

The objectives of our audit are to obtain reasonable assurance as to whether the financial statements as a whole are free from material misstatement, whether due to fraud or error; issue an auditor's report that includes our opinion about whether your financial statements are fairly presented, in all material respects, in conformity with the DCED regulatory basis of accounting. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS regulatory basis of accounting will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements.

Auditor's Responsibilities for the Audit of the Financial Statements

We will conduct our audit in accordance with GAAS and will include tests of your accounting records and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant account estimates made by management. We will also evaluate the overall presentation of the financial statements and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to the acts by management or employees acting on behalf of the government.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that comes to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and direct confirmation of certain assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will also request written representations from your attorneys as part of the engagement.

Audit Procedures – Internal Control

We will obtain an understanding of the government and its environment, including internal control relevant to the audit, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis of our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards.

Audit Procedures – Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the Borough of New Stanton compliance with the provisions of applicable laws, regulations, contracts, and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance, and we will not express such an opinion.

Other Services

We will also prepare the financial statements of Borough of New Stanton in conformity with the DCED regulatory basis of accounting. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statement services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

You agree to assume all management responsibilities for financial statement preparation services and any other nonattest services we provide; oversee the services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them.

Responsibilities of Management for the Financial Statements

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for designing, implementing, and maintaining internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including monitoring ongoing activities; for the selection and application of accounting principles; and for the preparation and fair presentation of the financial statements in conformity with the DCED regulatory basis of accounting with the oversight of those charged with governance.

Management is responsible for making drafts of financial statements, all financial records and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) additional information that we may request for the purpose of the audit; and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representation from you about the financial statements and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws and regulations.

Engagement Administration, Fees and Other

We understand that your employees will prepare all cash or other confirmations we request and will locate any documents selected by us for testing.

The audit documentation for this engagement is the property of A&B Accounting and Tax Services LLC and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to the DCED or its designee. We will notify you of any such request.

If requested, access to such audit documentation will be provided under the supervision of A&B Accounting and Tax Services LLC personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the DCED or its designee. The DCED or its designee may intend or decide to distribute the copies or information contained therein to others, including other governmental agencies.

Tara Button is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it.

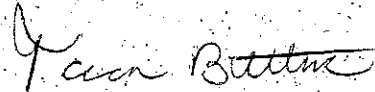
Our fee for these services is \$8,500.00. This includes the financial statements of the elected Real Estate Tax Collector. The fee estimate is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the engagement. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs. Our invoices for these fees will be payable on presentation.

Reporting

We will issue a written report upon completion of our audit of Borough of New Stanton's financial statements. Our report will be addressed to the Members of Council of the Borough of New Stanton. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or withdraw from this engagement.

We appreciate the opportunity to be of service to Borough of New Stanton and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,



A&B Accounting and Tax Services LLC

RESPONSE:

This letter correctly sets forth the understanding of Borough of New Stanton.

Management signature: _____

Title: _____

Date: _____



ACCOUNTING
& TAX SERVICES

A&B Accounting and Tax Services LLC

Certified Public Accountants

Tara L. Button, Certified Public Accountant

Gerald E. Abel, Accountant / AFSP

Coleen Scaffardi, Accountant / AFSP

January 18, 2024

Members of Council
Borough of New Stanton
PO Box 375
New Stanton, PA 15672

We are pleased to confirm our understanding of the services we are to provide Borough of New Stanton for the year ended December 31, 2023.

Audit Scope and Objectives

We will audit the Statement of Cash Receipts, disbursements, and unremitted taxes (financial statements) of the elected Real Estate Tax Collector and the related notes to the financial statements as it relates to the Borough of New Stanton for the year ended December 31, 2023.

The objectives of our audit are to obtain reasonable assurance as to whether the financial statements as a whole are free from material misstatement, whether due to fraud or error; issue an auditor's report that includes our opinion about whether your financial statements are fairly presented, in all material respects, in conformity with the cash basis of accounting. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements.

Auditor's Responsibilities for the Audit of the Financial Statements

We will conduct our audit in accordance with GAAS and will include tests of the elected Real Estate Tax Collector's compliance as it relates to the Borough of New Stanton records and other procedures, we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant account estimates made by management. We will also evaluate the overall presentation of the financial statements and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement; whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to the acts by management or employees acting on behalf of the government.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that comes to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and direct confirmation of certain assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will also request written representations from your attorneys as part of the engagement.

Audit Procedures – Internal Control

We will obtain an understanding of the government and its environment, including internal control relevant to the audit, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis of our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards.

Audit Procedures – Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the elected Real Estate Tax Collector compliance as it relates to the Borough of New Stanton with the provisions of applicable laws, regulations, contracts, and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance, and we will not express such an opinion.

Other Services

We will also prepare the financial statements of the elected Real Estate Tax Collector in conformity with the cash basis of accounting. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statement services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

You agree to assume all management responsibilities for financial statement preparation services and any other nonattest services we provide; oversee the services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them.

Responsibilities of Management for the Financial Statements

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for designing, implementing, and maintaining internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including monitoring ongoing activities; for the selection and application of accounting principles; and for the preparation and fair presentation of the financial statements in conformity with accounting principles generally accepted in the United States of America.

Management is responsible for making drafts of financial statements, all financial records and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) additional information that we may request for the purpose of the audit; and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representation from you about the financial statements and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws and regulations.

Engagement Administration, Fees and Other

We understand that your employees will prepare all cash or other confirmations we request and will locate any documents selected by us for testing.

The audit documentation for this engagement is the property of A&B Accounting and Tax Services LLC and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request. We will notify you of any such request.

If requested, access to such audit documentation will be provided under the supervision of A&B Accounting and Tax Services LLC personnel.

Tara Button is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it.

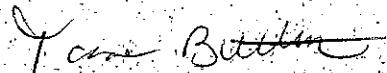
Our fee for these services is \$1,500.00, which is included in the Borough of New Stanton's audit fee. The fee estimate is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the engagement. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs. Our invoices for these fees will be payable on presentation.

Reporting

We will issue a written report upon completion of our audit of the elected Real Estate Tax Collector's financial statements. Our report will be addressed to the Members of Council of the Borough of New Stanton. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or withdraw from this engagement.

We appreciate the opportunity to be of service to Borough of New Stanton for the audit of the elected Real Estate Tax Collector and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy, and return it to us.

Very truly yours,



A&B Accounting and Tax Services LLC

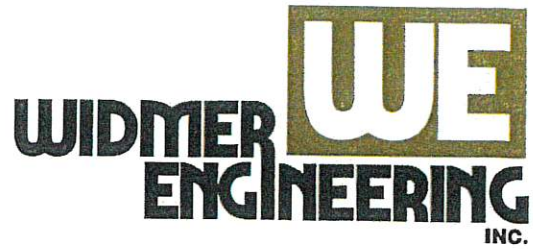
RESPONSE:

This letter correctly sets forth the understanding of Borough of New Stanton as it relates to the elected Real Estate Tax Collector.

Management signature: _____

Title: _____

Date: _____



December 27, 2023

New Stanton Borough
318 Paintersville Road
New Stanton, Pa 15672

**RE: APPOINTMENT REQUEST
NEW STANTON BOROUGH**

Dear Council Members:

Widmer Engineering Inc. is pleased to have served as the Borough's Engineer for 2023. We enjoy working with Council and are prepared to provide engineering services to the Council in the upcoming 2024 calendar year.

Widmer Engineering Inc. respectfully requests reappointment as the Borough Engineer. We propose to continue answering miscellaneous phone calls from the Borough and public inquiries, as well as attending the Borough's monthly meetings under the hourly rate. We have attached our 2024 General Terms and Conditions, which includes our new 2024 rate schedule for your review.

We will make ourselves available to meet with you to discuss our staff and technical capabilities if requested.

Sincerely,
WIDMER ENGINEERING INC.


Steven E. Eby
Office Manager

SEE:rlh

Enclosure(s)

WIDMER ENGINEERING INC.

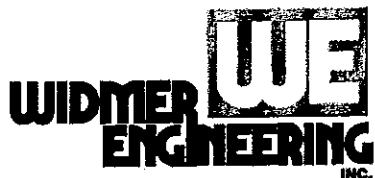
2024 RATE STRUCTURE

Based on the Following Rates:

Professional Engineer (Stamped Review).....	\$130.00/Hour
Professional Engineer.....	\$105.00/Hour
Senior Field Technician.....	\$95.00/Hour
CADD Technician.....	\$70.00/Hour
Field/Office Technician.....	\$70.00/Hour
Construction Inspector.....	\$75.00/Hour
Survey Manager (Registered Surveyor).....	\$130.00/Hour
Survey Technician.....	\$70.00/Hour
Two-Man Survey Crew.....	\$120.00/Hour
Three-Man Survey Crew	\$145.00/Hour
Two-Man Survey Crew (GPS)	\$135.00/Hour
Engineer—Court Preparation & Testifying.....	\$140.00/Hour
Clerical.....	\$40.00/Hour

Rates are set from portal to portal

* Telephone calls, copies, faxes, word processing, etc., are included in the above rates.



CONSULTING SERVICES

2024

- GENERAL TERMS AND CONDITIONS -

DEFINITION - "Engineer" shall mean Widmer Engineering Inc. and "Owner" shall mean the client named in the Agreement.

ACCESS - The Owner shall furnish all access to property and rights-of-way for the performance of the ENGINEER'S services and the construction of the project.

ESTIMATES - Estimates for probable cost of construction, financing, acquisition of land and rights-of-way shall be made in accordance with the standard of care of the engineer's profession. However, the ENGINEER has no control over construction costs, competitive bidding and market conditions, nor costs of financing, acquisition of land or rights-of-way; and the ENGINEER does not guarantee the accuracy of such cost estimates as compared to actual cost or contractor's bids.

CONSTRUCTION PHASE - The ENGINEER shall not be responsible during the construction phase for the construction means, methods, techniques, sequences or procedures of construction contractors, or the safety precautions and programs incident thereto, and he shall not be responsible for the contractor's failure to perform the work in accordance with the contract documents.

PAYMENT - Partial payments shall be made monthly by the OWNER to the ENGINEER based on invoices submitted by the ENGINEER. If payment to OWNER is by a third party agency, said payment shall be made to ENGINEER within seven (7) calendar days of receipt of payment to OWNER. The OWNER shall also pay the ENGINEER a late payment charge for any payments not made within seven (7) days of the date payment is received from any third party agency at the rate of 1 1/2% per month. If payment to ENGINEER is by OWNER without a third party agency, payments are due within thirty days of receipt of invoice by OWNER. Invoices not paid within 30 days will accrue interest at the rate of 1 1/2% per month.

TIME OF PERFORMANCE - The ENGINEER shall commence services upon receipt of written notice to proceed from the OWNER and shall provide its services within the time period set forth in the Agreement, subject to any delays caused by the OWNER, other agencies involved in review of the work or any other parties not directly under the control of the ENGINEER, and for reasons beyond the control of the ENGINEER.

MODIFICATIONS - In the event the OWNER required modifications and/or changes after services have been performed, which modifications and/or changes are through no fault of the ENGINEER; or in the event the OWNER desired additional services not covered by the Agreement, the ENGINEER shall perform such services as order by the OWNER, in writing and shall be paid for such services as may be agreed between the Owner and the ENGINEER, or on the basis of direct certified payroll costs chargeable to such work plus payroll taxes, insurance and fringe benefit costs, plus 150% of the total of all such payroll costs to cover overhead and profit.

SUSPENSION OR TERMINATION - In the event the services are terminated or suspended by the OWNER prior to the completion of the Agreement, the ENGINEER shall be paid an equitable amount proportional to the services rendered to the date of termination or suspension.

OWNER'S DUTIES AND RESPONSIBILITIES - The OWNER shall furnish the ENGINEER all legal services and opinions necessary in the performance of the services to be rendered by the ENGINEER. The OWNER shall furnish the ENGINEER all project data necessary for the ENGINEER to reasonably rely upon the accuracy and completeness of the information.

INSURANCE - The ENGINEER, during performance of this Agreement, will at its own expense carry Workmen's Compensation Insurance/Employer's Liability Insurance within limits required by law; Comprehensive General Liability Insurance with limits of not less than \$1,000,000/1,000,000 for bodily injury and \$1,000,000/1,000,000 for property damage; and Comprehensive Automobile Liability Insurance with limits of not less than \$1,000,000 combined single limits for bodily injury and property damage.

COMPLIANCE WITH THE LAW - The ENGINEER shall take into account all applicable provisions of the unemployment compensation, sickness and disability and Social Security laws, the Fair Standard Act and all other Federal, State and Local laws or regulations relating to employment.

THIRD PARTY BENEFICIARIES - Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the OWNER or the ENGINEER. The ENGINEER'S services under this Agreement are being performed solely for the OWNER'S benefit, and no other entity shall have any claim against the ENGINEER because of this Agreement or the performance or nonperformance of services hereunder. The OWNER agrees to include a provision in all contracts with contractors and other entities involved in this project to carry out the intent of this paragraph.

MEDIATION - In an effort to resolve any conflicts that arise during the design and construction of the Project or following the completion of the Project, the OWNER and the ENGINEER agree that all disputes between them arising out of or relating to this Agreement or the Project shall be submitted to nonbinding mediation.

The OWNER and the ENGINEER further agree to include a similar mediation provision in all agreements with independent contractors and consultants retained for the Project and to require all independent contractors and consultants also to include a similar mediation provision in all agreements with their subcontractors, sub consultants, suppliers and fabricators, thereby providing for mediation as the primary method for dispute resolution among the parties to all those agreements.

LIMITATION OF LIABILITY - To the maximum extent permitted by law, the OWNER agrees to limit the ENGINEER'S liability for the OWNER'S damages to the sum of \$_____ or the ENGINEER'S fee, whichever is greater. This shall apply regardless of the cause of action or legal theory pled or asserted.

CONSEQUENTIAL DAMAGES - Notwithstanding any other provision of this Agreement, and to the fullest extent permitted by law, neither the OWNER nor the ENGINEER, their respective officers, directors, partners, employees, contractors or sub consultants shall be liable to the other or shall make a claim for any incidental, indirect or consequential damages arising out of or connected in any way to the Project or to this Agreement. This mutual waiver of consequential damages shall include, but not limited to, loss of use, loss of profit, loss of business, loss of income, loss of reputation and any other consequential damages that either party may have incurred from any cause of action including negligence, strict liability, breach of contract and breach of strict or implied warranty. Both the OWNER and the ENGINEER shall

require similar waivers of consequential damages protecting all the entities or persons named herein in all contracts and subcontracts with others involved in this project.

Governing Law. This Agreement shall be governed by and interpreted and enforced in accordance with the substantive laws of the Commonwealth of Pennsylvania (including, without limitation, provisions concerning limitations of actions), without reference to the conflicts of laws rules of that or any other jurisdiction, except that federal law shall also apply to the extent relevant. The parties hereto consent to the jurisdiction of the Court of Common Pleas of Beaver County, Pennsylvania to hear any and all disputes arising out of this Agreement or the rights and liabilities created thereby.

HAZARDOUS MATERIALS – SUSPENSION OF SERVICES – Both parties acknowledge that the ENGINEER'S scope of services does not include any services related to the presence of any hazardous or toxic materials. In the event the ENGINEER or any other person or entity involved with the project encounters any hazardous or toxic materials, or should it become known to the ENGINEER that such materials may be present on or about the jobsite or any adjacent areas that may affect the performance of the ENGINEER'S services, the ENGINEER may, at its sole option and without liability for consequential or any other damages, suspend performance of its services under this Agreement until such time OWNER retains appropriate qualified consultants and/or contractors to identify and abate or remove hazardous or toxic materials and warrants that the jobsite is in full compliance with applicable laws and regulations.

ENGINEERING SERVICES

- (1) Field surveys necessary for design shall be performed as authorized by the client, and fees shall be at the rate of \$155.00 per hour for a three-man survey party, including vehicles and survey equipment. Services required in connection with such surveys will be at the hourly rate shown under (5) below.
- (2) For the preparation of Contract Plans and Specifications, as directed by the OWNER, agreement shall be reached as to the basis of payment before proceeding with the services. If the services can be adequately defined, a lump sum agreement should be prepared; or if not, the classifications and rates in (5) below will apply.
- (3) For General Observation of the Construction Phase, a lump sum agreement or classifications and rates as described in (5) below will apply.
- (4) For furnishing Resident Inspection Services during construction, upon written authorization of the client, the rate in (5) below will apply.

- (5) For other than lump sum agreements, the following hourly rates will apply:

Project Manager	\$160.00
Sr. Project Engineer	\$110.00
Project Engineer	\$95.00
Senior Designer	\$100.00
Designer.....	\$90.00
Technician I.....	\$85.00
Field/Office Technician	\$75.00
Inspector	\$70.00
Project Coordinator	\$85.00
CADD Technician	\$73.00
Word Processing Operator/Secretary.....	\$48.00
Sr. Project Engineer - Court Preparation & Testifying	\$250.00
Professional Land Surveyor	\$185.00
3-Man Survey Crew.....	\$220.00
2-Man Survey Crew.....	\$170.00

All hourly rates are portal to portal.

- (6) REIMBURSABLE COSTS - To include direct reimbursement for subcontracted services plus 10%.

PROPERTY AND RIGHT-OF-WAY SURVEYS - Property and right-of-way surveys shall be performed as authorized by the OWNER, and fees shall be at the rates as described in (1) above.

MISCELLANEOUS ENGINEERING - For providing miscellaneous engineering services, classifications, and rates as described in (5) above will apply (excluding lump sum).

SPECIAL REPORTS AND STUDIES - For the preparation of special reports and studies as directed by the OWNER, an agreement or classification and rates as described in (5) above will apply.

OWNERSHIP OF DATA AND PLANS - The ENGINEER shall have ownership rights to all material, data and plans generated by the project, including original CAD files and original signed/sealed drawings. The engineer shall provide copies of the information to the owner if requested, at no additional charge other than the time required to compile the requested information, including electronic .pdf copies. Original information and mylars shall remain the property of Widmer Engineering Inc., including original CAD Files.

WIDMER ENGINEERING INC.

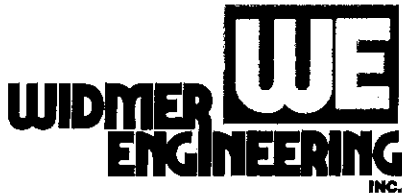
2023 RATE STRUCTURE

Based on the Following Rates:

Professional Engineer (Stamped Review).....	\$130.00/Hour
Professional Engineer.....	\$100.00/Hour
Senior Field Technician.....	\$90.00/Hour
Designer/E.I.T/Inspector.....	\$80.00/Hour
CADD Technician.....	\$70.00/Hour
Field/Office Technician.....	\$65.00/Hour
Construction Inspector.....	\$75.00/Hour
Survey Manager (Registered Surveyor).....	\$130.00/Hour
Survey Technician.....	\$70.00/Hour
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Engineer—Court Preparation & Testifying.....	\$140.00/Hour
Clerical.....	\$40.00/Hour

Rates are set from portal to portal

* Telephone calls, copies, faxes, word processing, etc., are included in the above rates.



New Stanton Borough

New Stanton Borough
318 Paintersville Road
New Stanton, PA 15672

Dear William Kiger, President, CEO of Pennsylvania 811,

New Stanton Borough recognizes April 2024 as "Pennsylvania 811 Safe Digging Month", and the initiative sponsored by Pennsylvania 811, a utility notification information center with 52 years of continuous service to the Commonwealth of Pennsylvania.

We support the mission of Pennsylvania 811 is to prevent damage to underground facilities and to promote safety, by providing an efficient and effective communications network among project owners, designers, excavators, and facility owners. We also acknowledge Pennsylvania 811 received a million excavation notifications in 2023, over 3,000 construction projects in Coordinate PA, and transmitted approximately 6 million notifications to their member facility owners and operators allowing essential utility and construction crews to provide vital underground services and repair of critical infrastructure to communities throughout Pennsylvania.

We are aware safe digging is a shared responsibility among excavators, homeowners, and facility owners. We will promote "Pennsylvania 811 Safe Digging Month" as a reminder to all people who excavate or dig to contact 811, three business days before digging; to have the approximate location of their utility lines marked for this process helps prevent injuries, property damage, and inconvenient utility outages.

We will encourage safe digging practices in Pennsylvania, in support of the Pennsylvania Underground Utility Line Protection Law, PA Act 287 of 1974, as amended, by recognizing April 2024 as "Pennsylvania 811 Safe Digging Month". We will encourage everyone to visit the Pennsylvania 811 website at www.paonecall.org for information about digging safely.

SIGNED, NAME, TITLE, COMPANY

COUNTY or SERVICE AREA (counties)

DATE

New Stanton Volunteer Fire Department

Statement of Activity

January 2024

	TOTAL
Revenue	
Annual Fund Drive	573.51
Donations	12,000.00
Hall Rental	250.00
Virtual Raffle Income	3,476.96
Total Revenue	\$16,300.47
GROSS PROFIT	\$16,300.47
Expenditures	
Charitable Contributions	250.00
Dues & Subscriptions	100.00
Equipment Repair & Maintenance	580.00
Fire Station Operating Expense	1,638.34
Fishfry	212.00
Kitchen Expense	42.30
Licenses	123.00
Office Expenses	350.00
Office/General Administrative Expenses	63.60
Telephone & Internet	273.68
Utilities	1,598.07
Virtual Raffle Expense	30.96
Virtual Raffle Prizes	1,719.85
Website	17.94
Total Expenditures	\$6,999.74
NET OPERATING REVENUE	\$9,300.73
Other Revenue	
Interest Earned	4.05
Total Other Revenue	\$4.05
Other Expenditures	
Annual Banquet	29.70
Total Other Expenditures	\$29.70
NET OTHER REVENUE	\$ -25.65
NET REVENUE	\$9,275.08



NEW STANTON

All Roads Lead Home

Financial Report

January 29, 2024

Checking

General	\$	711,269.97
Pavilion Rental	\$	60,161.21
Pavilion Security	\$	1,889.98
Stormwater Management (MS4)	\$	75,749.03
Total Checking Accounts	\$	849,070.19

Savings Accounts

Money Market Fund	\$	150,224.01
Liquid Fuels	\$	26,872.73
Local Services Tax	\$	535,083.58
Rachel Drive	\$	130,408.74
Arona Road Turnback	\$	538.30
Fire Fighting Equipment Fund	\$	24,084.72
Total All Savings Accounts	\$	867,212.08

Taxes Remitted: December 28, 2023 through January 29, 2024

Real Estate	\$	382.25
Earned Income	\$	10,502.45
Delinquent Earned Income	\$	1,848.36
Local Services Tax	\$	10,155.46
Delinquent Local Services Tax	\$	-
Per Capita	\$	327.70
Delinquent Per Capita	\$	47.25
Total Taxes Remitted	\$	23,263.47